

PROPOSED BUDGET CALENDAR FY 2021

<u>Date</u>	<u>Process</u>
May	Distribute departmental request forms and notification of due date
June 15	Deadline for return of department request to the Finance Department
July	Revenue Projection (Section 21-35-5)
July 22 & 29	Publish notice twice for Public Hearing on Budget
August 4	Hold Public Hearing on Budget (Section 21-35-5)
August 10 - 28	Hold Budget Planning Sessions (To be determined by the Council)
August 10 - 14	Review anticipated Tax Levy to determine whether public notice is required for any levy
August 19 & 26	Publish notice of Public Hearing on Tax Levy for two weeks prior to adoption of the budget
September 1	Hold Public Hearing on Tax Levy (Section 27-39-203)
September 1	Adopt Lee County Tax Assessment Rolls (No later than 9/15/2020) (Section 21-33-45)
September 10	Set Tax Levy necessary to support adopted budget (No later than 9/15/2020) (Section 21-33-45)
September 10	Adopt Budget (No later than 9/15/2020) (Code Section 21-35-9)
September 14	Deliver Tax Levy to Lee County Tax Assessor (No later than 9/15/2020) (Code Section 21-33-45)
September 14	Deliver Tax Levy to State Department of Audit (No later than 9/15/2020) (Code Section 21-33-45)
September 15	Resolution of Fireman Fund for FY 2020
September 16 – 30	Give Public Notice of availability of budget for inspection by 9/30/2020
September 16 - 28	Publish adopted budget (Code Section 21-35-5)
October 6	Approve Municipal Compliance Questionnaire (State Department of Audit)