



AGENDA REQUEST

TO: Mayor and City Council

FROM: Johnny Timmons, Manager TW&L

DATE November 15, 2023

SUBJECT: IN THE MATTER OF REQUEST FOR APPROVAL OF SURPLUS ITEMS JT

Request:

I respectfully request your approval to surplus the following items:

<u>Description</u>	<u>Serial #</u>	<u>Tag ID</u>
Mecca Time Clock	MJR-7000	1168
Canon Fax Machine	498D-F193003	187/16776
32" Television		01356
1500 W MH Philips Sports Lighting Luminaires (Qty: 39)		

Thank you for your cooperation.