



November 15, 2023

Mr. Chuck Williams  
Director, Public Works Dept.  
604 Crossover Road  
Tupelo, Mississippi 38801

REFERENCE: RECOMMENDATION OF CHANGE ORDER NO. 2  
VAN BUREN AVE. DRAINAGE IMPROVEMENTS  
BID NO. 2023-032PW

Dear Mr. Williams:

Please find attached Change Order No. 2 to the construction contract for the referenced project. The proposed change order includes my signature as recommendation of the proposed changes. The contract price will increase by \$7,510.00 from \$373,513.00 to \$381,023.00 because of the proposed changes that are necessary. Additionally, the contract time will increase by 7 days from 45 days to 52 days to allow time for the contractor to implement the additional work.

The change order is necessary due to conflicts with existing utilities in the field. Two existing sanitary sewer service lines from existing houses adjacent to the project conflict with the proposed drainage pipes being installed. As is typical for private service lines, the service lines were not located and, thus, the locations were unknown. As a result, the contractor will have to make adjustments to the work to incorporate the necessary changes for the sanitary sewer service pipes. Additionally, there may be additional saw cutting and curb & gutter replacement that is required for utility line relocations in the field. Thus, the change order includes minor increases in these associated pay items in case this work is required.

It appears that there may be underruns of other quantities/pay items on the project, as well, that may offset these increases. If so, the final contract price may not increase by this amount or at all. However, we recommend that this change order be approved by the Mayor and City Council to allow the contractor to proceed with this work. We appreciate the opportunity to be of service to you and to be involved with this project. Please let us know should have any questions or require additional information.

Sincerely,  
DABBS CORPORATION

Dustin D. Dabbs, PE  
President

- C: Mr. Don Lewis, COO, City of Tupelo
- Ms. Kim Hanna, CFO, City of Tupelo
- Mr. Ben Logan, City Attorney, City of Tupelo
- Mr. Dennis Bonds, PE, City Engineer
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