



AGENDA REQUEST

TO: Mayor and City Council
FROM: Kim Hanna CFO/City Clerk
DATE March 12, 2026
SUBJECT: IN THE MATTER OF SURPLUS FIXED ASSETS **KH**

Request:

I am requesting permission to surplus the items as per the attached exhibit. The exhibit contains both items that were missing during the Annual Fixed Asset Inventory and items that are no longer in working condition. There are affidavits attached for the items that were missing, lost or stolen. Upon your approval those items will be retired from the Fixed Asset Inventory. For those items that are no longer in working condition, the final disposition of each item is listed as to whether the item is to be auctioned, destroyed or scrapped.

Thank you for your attention in this matter.