



AGENDA REQUEST

TO: Mayor and City Council
FROM: Johnny Timmons, Manager TW&L
DATE: December 13, 2023
SUBJECT: IN THE MATTER OF AN EMERGENCY PURCHASE OF TWELVE (12) 25 kVA PADMOUNT TRANSFORMERS JT

Request:

I respectfully request your approval of the following emergency purchase:

Twelve (12) 25 kVA single phase padmount transformers 7200/120/240 with taps at 2 ½% above and below nominal rating – Arkansas Electric Cooperative, Inc. submitted the lowest quote for these twelve (12) transformers at \$3,089.00 each for a total of \$37,068.00. This cost is subject to review at the time of shipment. The estimated delivery date for these transformers is February 5, 2024.

This emergency purchase is requested due to the following factors:

- Volatility of the metals market and key transformer and wire cost factors beyond the manufacturer's control
- Lead/delivery times

Please let me know if you have any questions.