

# **AGENDA REQUEST**

**TO:** Mayor and City Council

**FROM:** Todd Hunt, Executive Director, BancorpSouth Arena & Conference Center

**DATE** March 4, 2020

SUBJECT: CONSTRUCTION CONTRACT APPROVALS

#### **Request:**

Approve contracts for our expansion project (bids were awarded on October 1, 2019)

#### **Attachments:**

- A. 12 separate contracts:
  - a. DC Services (Site Improvements)
  - b. Shaw Services (Structural Concrete)
  - c. Bush Masonry (Masonry)
  - d. Harrell's Metal Works (Structural Steel)
  - e. Graham Roofing (Roofing)
  - f. Tull Brothers (Glass and Glazing)
  - g. Acoustics and Specialties (Drywall and Paint)
  - h. DC Services (General Works)
  - i. FL Crane & Sons (Flooring)
  - j. Fireline (Fire Protection)
  - k. Kline Mechanical (Mechanical and Plumbing)
  - 1. Conditioned Air (Electrical)



# Standard Form of Agreement Between Owner and Contractor, Construction Manager as Adviser Edition

AGREEMENT made as of the 1st day of October in the year 2019 (In words, indicate day, month and year.)

BETWEEN the Owner: (Name, legal status, address and other information)

City of Tupelo TI East Troy Street Tupelo, MS 38804 Telephone: (662) 952-6513

and the Contractor: (Name, legal status, address and other information)

Harrell's Mefal Works, Inc. 1798 Hwy 332 Grenada, MS 38901 Telephone Number: (662) 226-0982

for the following Project:
(Name, location and detailed description)

Bid Package D: Structural Steel (Bid #2019-020CO)
Bancorpsouth Arena and Conference Center Expansion and Renovation Tupelo, Mississippi
Architect's Project Number: 2018025

The Construction Manager: (Name, legal status, address and other information)

Innovative Construction Management (ICM) PO Box 1515 Oxford, MS 38655 Telephone Number: 662-550-3051

The Architect: (Name, legal status, address and other information)

McCarty Architects Professional Association 533 West Main St.
Tupelo, MS 38804
Telephone Number: 662-844-4400

The Owner and Contractor agree as follows.

#### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Documents A232™-2009, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition; B132™-2009, Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition; and C132™-2009, Standard Form of Agreement Between Owner and Construction Manager as Adviser. ^AIA Document A232™--2009 is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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- INSURANCE AND BONDS

# EXHIBIT A DETERMINATION OF THE COST OF THE WORK

# ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than Modifications, appears in Article 9.

# ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

# ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date of this Agreement unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner. (Insert the date of commencement, if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)

The commencement shall be fixed in a separate Notice to Proceed.

If, prior to the commencement of the Work, the Owner requires time to file mortgages, mechanics' liens and other security interests, the Owner's time requirement shall be as follows:

§ 3.2 The Contract Time shall be measured from the date of commencement.

§ 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than ( ) days from the date

(Insert number of calendar days, Alternatively, a calendar date may be used when coordinated with the date of commencement. If appropriate, insert requirements for earlier Substantial Completion of certain portions of the

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# Additions and Deletions Report for

AIA® Document A132™ - 2009

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 16:21:23 ET on 10/03/2019.

#### PAGE 1

AGREEMENT made as of the 1st day of October in the year 2019

City of Tupelo 71 East Troy Street Tupelo, MS 38804 Telephone: (662) 952-6513

Harrell's Metal Works, Inc. 1798 Flwy 332 Grenada, MS 38901 Telephone Number: (662) 226-0982

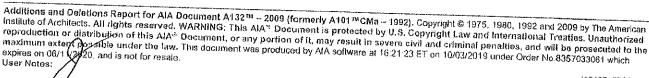
Bid Package D: Structural Steel (Bid #2019-020CO)

Bancorpsouth Arena and Conference Center Expansion and Renovation
Tupelo, Mississippi
Architect's Project Number: 2018025

Innovative Construction Management (ICM)
PO Box 1515
Oxford, MS 38655
Telephone Number: 662-550-3051

McCarty Architects Professional Association
533 West Main St.
Tupelo, MS 38804
Telephone Number: 662-844-4400
PAGE 2

The commencement shall be fixed in a separate Notice to Proceed. PAGE 3



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Liquidated damages in the amount of \$750 for each day of delay exceeding the milestone dates until such time milestone date is reached.

[X] Stipulated Sum, in accordance with Section 4.2 below

§ 4.2.1 The Stipulated Sum shall be Nine hundred forty thousand, seven hundred twenty-eight dollars (\$ 940,728), subject to additions and defetions as provided in the Contract Documents.

Bid Alternate 1: Fifteen thousand dollars (\$15,000)

Bid Alternate 2: \$0

Bid Alternate 4: \$0

§ 4.2.3 Unit prices, if any: N/A

Item

**Units and Limitations** 

Price per Unit (\$0.00)

§ 4.2.4 Allowances included in the Stipulated Sum, if any: Refer to Section 012100 "Allowances" in the Project Manual.

Item

Allowance

§ 4.3 Gost of the Work Plus Contractor's Fee without a Guaranteed Maximum Price

§ 4.3.1 The Contract Sum is the Cost of the Work as defined in Exhibit A, Determination of the Cost of the Work, plus the Contractor's Fee.

§ 4.3.2 The Contractor's Fee:

(State a hump sum, percentage of Cost of the Work or other provision for determining the Contractor's Fee.)

§ 4.3.3 The method of adjustment of the Contractor's Fee for changes in the Work:

§ 4.3.4 Limitations, if any, on a Subcontractor's overhead and profit for increases in the cost of its portion of the Work:

§ 4.3.5 Rental rates for Contractor owned equipment shall not exceed percent (-%) of the standard rate paid at the place of the Project.

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§ 4.3.6 Unit prices, if any:

(Identify and state the unit price; state quantity limitations, if any, to which the unit price will be applicable.)

Item

Units and Limitations

Price per Unit (\$0.00)

§ 4.3.7 The Contractor shall prepare and submit to the Construction Manager for the Owner, in writing, a Control Estimate within 14 days of executing this Agreement. The Control Estimate shall include the items in Section A.1 of Exhibit A, Determination of the Cost of the Work.

§ 4.4 Cost of the Work Plus Contractor's Fee with a Guaranteed Maximum Price

§ 4.4.1 The Contract Sum is the Cost of the Work as defined in Exhibit A, Determination of the Cost of the Work, plus the Contractor's Fee.

§4.4.2 The Contractor's Fee:

Astate a lump sum, percentage of Cost of the Work or other provision for determining the Contractor's Fee.)

§ 4.4.3 The method of adjustment of the Contractor's Fee for changes in the Work-

§ 4.4.4 Elimitations, if any, on a Subcontractor's overhead and profit for increases in the cost of its portion of the Work:

§ 4.4.5 Rental rates for Contractor owned equipment shall not exceed percent (-%) of the standard rate paid at the place of the Project.

§ 446 Unit Prices, if any:

(Adantify and state the unit price, and state the quantity limitations, if any, to which the unit price will be applicable.)

Item

Units and Limitations

Price per Unit (\$0.00)

§ 4.4.7 Gyaranteed Maximum Price

§ 4.4.7.1 The sum of the Cost of the Work and the Contractor's Fee is guaranteed by the Contractor not to exceed—(\$ ), subject to additions and deductions by changes in the Work as provided in the Contract Documents. Such maximum such that is taferred to in the Contract Documents as the Guaranteed Maximum Price. Costs which would cause the Guaranteed Maximum Price to be exceeded shall be paid by the Contractor without reimbursement by the Owner. (Insert specific provisions if the Contractor is to participate in any savings.)

§ 4.4.7.2 The Guaranteed Maximum Price is based on the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

§ 4.4.7.3 Allowances included in the Guaranteed Maximum Price, if any: fldentify and state the amounts of any allowances, and state whether they include labor, materials, or both.)

Item

Allowance

§ 4.4.7.4 Assumptions, if any, on which the Gunranteed Maximum Price is based:

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#### Portion of the Work

Bid Package D: Structural Steel

## **Substantial Completion Date**

Substantial Completion and Milestone dates as indicated in Specification Section 011000 "Summary of Work."

, subject to adjustments of this Contract Time as provided in the Contract Documents. (Insert provisions, if any, for liquidated damages relating to failure to achieve Substantial Completion on time or for bonus payments for early completion of the Work.)

Liquidated damages in the amount of \$750 for each day of delay exceeding the milestone dates until such time milestone date is reached 38 5 W 7 3

## ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be one of the following: (Check the appropriate box.)

- Stipulated Sum, in accordance with Section 4.2 below
- Cost of the Work plus the Contractor's Fee without a Guaranteed Maximum Price, in accordance with Section 4.3 below
- Cost of the Work plus the Contractor's Fee with a Guaranteed Maximum Price, in accordance with [ Section 4.4 below

(Based on the selection above, complete Section 4.2, 4.3 or 4.4 below. Based on the selection above, also complete either Section 3.1.4, 5.1.5 or 5.1.6 below.)

#### § 4.2 Stipulated Sum

§ 4.2.1 The Stipulated Sum shall be Nine hundred forty thousand, seven hundred twenty-eight dollars (\$ 940,728 ), subject to additions and deletions as provided in the Contract Documents.

§ 4.2.2 The Stipulated Sum is based on the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

Bid Alternate 1: Fifteen thousand dollars (\$15,000)

Bid Alternate 2: \$0

Bid Alternate 4: \$0

#### § 4.2.3 Unit prices, if any: N/A

(Identify and state the unit price, and state the quantity limitations, if any, to which the unit price will be applicable.)

§ 4.2.4 Allowances included in the Stipulated Sum, if any: Refer to Section 012100 "Allowances" in the Project Manual.

(Identify allowance and state exclusions, if any, from the allowance price.)

(Table deleted)

(Paragraphs deleted)

(Table deleted)

(Paragraphs deleted)

(Table deleted)

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(Paragraphs deleted)
(Table deleted)
(Paragraphs deleted)
ARTIGLE 5 PAYMENTS
§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Construction Manager by the Contractor, and upon contification of the Project Application and Project Certificate for Payment or Application for Payment and Certificate for Payment by the Construction Manager and Architect and issuance by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Construction Manager not later than the twenty-fifth day of a month, the Owner shall make payment of the certified amount in the Application for Payment to the Contractor not later than the twenty-fifth day of the following month. If an Application for Payment is received by the Construction Manager after the application date fixed above, payment shall be made by the Owner not later than forty-five (45) days after the Construction Manager receives the Application for Payment. (Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Progress Payments Where the Contract Sum is Based on a Stipulated Sum

§ 5.1.4.1 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work and be prepared in such form and supported by such data to substantiate its accuracy as the Construction Manager and Architect may require. This schedule, unless objected to by the Construction Manager or Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.4.2 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.4.3 Subject to the provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the total Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of Five percent (5%). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute may be included as provided in Section 7.3.9 of the General Conditions;
   .2 Add that portion of the Contract Sum proposite allocates.
- Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of percent ( %):

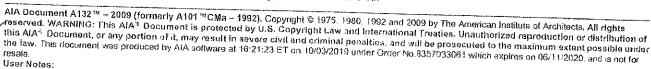
.3 Subtract the aggregate of previous payments made by the Owner; and

.4 Subtract amounts, if any, for which the Construction Manager or Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of the General Conditions.

§ 5.1.4.4 The progress payment amount determined in accordance with Section 5.1.4.3 shall be further modified under the following circumstances:

- Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to One Hundred percent (100%) of the Contract Sum, less such amounts as the Construction Manager recommends and the Architect determines for incomplete Work and unsettled claims; and Add, if final completion of the Work is the reading manager.
- Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of the General Conditions.

§ 5.1.4.5 Reduction or limitation of retainage, if any, shall be as follows:



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(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections 5.1.4.3.1 and 5.1.4.3.2 above, and this is not explained elsewhere in the Contract Documents, insert here provisions for such reduction or limitation.)

Refer to Section 007313 Supplementary Conditions (9.3.1.3)

#### (Paragraphs deleted)

#### § 5.2 Final Payment

\$5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2 of AIA Document A232–2009, and to satisfy other requirements, if any, which extend beyond final payment;
- the Contractor has submitted a final accounting for the Cost of the Work, pursuant to Exhibit A,

  Determination of the Cost of the Work when payment is on the basis of the Cost of the Work, with or
  without a Guaranteed Maximum payment; and
- .3 a final Certificate for Payment or Project Certificate for Payment has been issued by the Architect; such final payment shall be made by the Owner not more than 30 days after the issuance of the final Certificate for Payment or Project Certificate for Payment, or as follows:

Final payment will be made after receipt, review, and approval of all close-out submittals.

## ARTICLE 6 DISPUTE RESOLUTION

#### § 6.1 Initial Decision Maker

The Architect will serve as Initial Decision Maker pursuant to Section 15.2 of AIA Document A232–2009, unless the parties appoint below another individual, not a party to this Agreement, to serve as Initial Decision Maker. (If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

#### § 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Section 15.3 of AIA Document A232-2009, the method of binding dispute resolution shall be as follows:

(Check the appropriate box. If the Owner and Contractor do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)

- [ ] Arbitration pursuant to Section 15.4 of AIA Document A232–2009.
- [ X ] Litigation in a court of competent jurisdiction.
- [ ] Other: (Specify)

# ARTICLE 7 TERMINATION OR SUSPENSION

## § 7.1 Where the Contract Sum is a Stipulated Sum

§ 7.1.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A232–2009.

§ 7.1.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A232–2009.

§ 7.2 Where the Contract Sum is Based on the Cost of the Work with or without a Guaranteed Maximum Price § 7.2.1 Subject to the provisions of Section 7.2.2 below, the Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A232–2009.

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§ 7.2.2 The Contract may be terminated by the Owner for cause as provided in Article 14 of AIA Document A232-2009; however, the Owner shall then only pay the Contractor an amount calculated as follows:

Take the Cost of the Work incurred by the Contractor to the date of termination;

- .2 Add the Contractor's Fee computed upon the Cost of the Work to the date of termination at the rate stated in Sections 4.3.2 or 4.4.2, as applicable, or, if the Contractor's Fee is stated as a fixed sum, an amount that bears the same ratio to that fixed-sum Fee as the Cost of the Work at the time of termination bears to a reasonable estimate of the probable Cost of the Work upon its completion; and
- Subtract the aggregate of previous payments made by the Owner.

§ 7.2.3 If the Owner terminates the Contract for cause when the Contract Sum is based on the Cost of the Work with a Guaranteed Maximum Price, and as provided in Article 14 of AIA Document A232-2009, the amount, if any, to be paid to the Contractor under Section 14.2.4 of AIA Document A232-2009 shall not cause the Guaranteed Maximum Price to be exceeded, nor shall it exceed the amount calculated in Section 7.2.2.

§7.2.4 The Owner shall also pay the Contractor fair compensation, either by purchase or rental at the election of the Owner, for any equipment owned by the Contractor that the Owner elects to retain and that is not otherwise included in the Cost of the Work under Section 7.2.1. To the extent that the Owner elects to take legal assignment of subcontracts and purchase orders (including rental agreements), the Contractor shall, as a condition of receiving the payments referred to in this Article 7, execute and deliver all such papers and take all such steps, including the legal assignment of such subcontracts and other contractual rights of the Contractor, as the Owner may require for the purpose of fully vesting in the Owner the rights and benefits of the Contractor under such subcontracts or purchase orders.

§ 7.2.5 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A232-2009; in such ease, the Contract Sum and Contract Time shall be increased as provided in Section 14.3.2 of AIA Document A232-2009, except that the term 'profit' shall be understood to mean the Contractor's Fee as described in Sections 4.3.2 and 4.4.2 of this Agreement.

# ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A232-2009 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract

§ 8.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located. (Insert rate of interest agreed upon, if any.)

Legal Rate %

§ 8.3 The Owner's representative: (Name, address and other information)

Todd Hunt BancorpSouth Arena & Conference Center P. O. Box 7288 Tupelo, MS 38802 Telephone Number: (662) 841-6573

§ 8.4 The Contractor's representative: (Name, address and other information)

Randy Harrell Harrell's Metal Works, Inc. 1798 Hwy 332 Grenada, MS 38901 Telephone Number: (662) 226-0982

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§ 8.5 Neither the Owner's nor the Contractor's representative shall be changed without ten days written notice to the other party.

§ 8.6 Other provisions:

# ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

§ 9.1.1 The Agreement is this executed AIA Document A132–2009, Standard Form of Agreement Between Owner and Contractor, Construction Manager as Adviser Edition.

§ 9.1.2 The General Conditions are AIA Document A232–2009, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition.

§ 9.1.3 The Supplementary and other Conditions of the Contract:

|   |                | Title  General Conditions of the Contract for  Construction, Construction Manager as Adviser | Date<br>2009 Edition | Pages |
|---|----------------|--|----------------------|-------|
| 4 | Section 007313 | Supplementary Conditions   | June 2019            | 24    |

§ 9.1.4 The Specifications: See attached Exhibit A
(Either list the Specifications here or refer to an exhibit attached to this Agreement.)

Section Title Date Pages

§ 9.1.5 The Drawings: See attached Exhibit B

(Either list the Drawings here or refer to an exhibit attached to this Agreement.)

| Number |  | Title | Date |
|--------|--|-------|------|
|        |  |       |      |

# § 9.1.6 The Addenda, if any:

| Number<br>Addendum No. 1<br>Addendum No. 2<br>Addendum No. 3<br>Addendum No. 4 | Date July 26, 2019 August 6, 2019 August 12, 2019 August 12, 2019 | Pages<br>47<br>107<br>83 |
|--|---|--------------------------|
|  | congust 12, 2019  | 1 /                      |

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 9.

§ 9.1.7 Additional documents, if any, forming part of the Contract Documents are:

- 2 AIA Document E201TM\_2007, Digital Data Protocol Exhibit, if completed, or the following:
- AIA Document E202TM\_2008. Building Information Modeling Protocol Exhibit, if completed, or the following:
- Other documents, if any, listed below: (List here any additional documents which are intended to form part of the Contract Documents. ALA Document A232–2009 provides that bidding requirements such as advertisement or invitation to bid,

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User Notes:

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Instructions to Bidders, sample forms and the Contractor's bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)

Exhibit A - Index of Specifications

Exhibit B - Index of Drawings

Exhibit C - Mandatory Addendum to All City of Tupelo Contracts (June 2015)

# ARTICLE 10 INSURANCE AND BONDS

The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document A232-2009.

(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document

(Table deleted)

Per Specification Section 006000 - Contract Bonds

Per Specification Section 006500 - Certificate of Insurance

Per Specification Section 007213 - General Conditions

Per Specification Section 007313 - Supplementary Conditions

This Agreement is entered into as of the day and year first written above.

OWNER (Signature)

Jason Shelton, Mayor

(Printed name and title)

CONTRACTOR (Signature,

Randy Harrell, President

(Printed name and title)

