

REGULAR CITY COUNCIL MEETING

MUNICIPAL MINUTES CITY OF TUPELO

STATE OF MISSISSIPPI

NOVEMBER 17, 2020

Be it remembered that a regular meeting of the Tupelo City Council was held in the Council Chambers in the City Hall building on Tuesday, November 17, 2020 at 6:00 p.m. with the following in attendance: Council members Markel Whittington, Lynn Bryan, Travis Beard, Nettie Davis, Buddy Palmer and Willie Jennings; Attorney Ben Logan and Missy Shelton, Clerk of the Council. Councilman Mike Bryan was absent.

Councilman Buddy Palmer asked Councilman Travis Beard to give the invocation. Councilman Markel Whittington led the pledge of allegiance.

Vice President Buddy Palmer called the meeting to order at 6:00 PM.

CONFIRMATION OR AMENDMENT TO THE AGENDA AND AGENDA ORDER

Councilman Lynn Bryan moved, seconded by Councilman Willie Jennings, to confirm the agenda and agenda order, with the following amendments:

ADD: Proclamation for Small Business Saturday

DELETE: Item # 10 - Nomination of Police Advisory Board Member

Of those present, the vote was unanimous in favor.

PROCLAMATIONS, RECOGNITIONS AND REPORTS AGENDA

PROCLAMATIONS

IN THE MATTER OF NATIONAL HUNGER AND HOMELESSNESS AWARENESS WEEK PROCLAMATION

Mayor Jason Shelton presented a proclamation for National Hunger and Homelessness Awareness Week November 15-22, 2020, to representatives Hannah Maharrey and Jason Martin. **APPENDIX A**

IN THE MATTER OF SMALL BUSINESS SATURDAY

Mayor Jason Shelton presented a proclamation for Small Business Saturday - November 28, 2020. **APPENDIX B**

PUBLIC RECOGNITION

Councilman Jennings wished everyone a happy and safe Thanksgiving and reminded everyone to wear a mask at all your gatherings.

Councilman Lynn Bryan addressed the homeless situation in Tupelo. He said it is getting out of hand and progressive measures need to be taken. The homeless situation affects property values and the quality of life in the City of Tupelo. He congratulated Captain Carlos Brown for his promotion in the Tupelo Fire Department.

Councilwoman Nettie Davis wished everyone a Happy Thanksgiving in this trying year. She reminded all to protect your families and be safe.

Councilman Buddy Palmer congratulated Alex Farned and all those involved with the Veteran's Day Program held at Veterans Park. He reminded everyone that November 25 is 'No Complaint Wednesday' and that we should all find something good to be thankful for.

MAYOR'S REMARKS

Mayor Jason Shelton congratulated everyone involved on a job well done on the Veteran's Day Program. Tupelo is one of 800 cities across the nation to have the Proclamation for Small Business Saturday. November is also National Hospice Month. All the City buildings will be closed November 26 and 27 as given by Governor Tate Reeves and the City of Tupelo Council. Governor Reeves extended the order concerning protocol for COVID-19 until December 11. The Convention and Visitor's Bureau along with the Administration department will be having a promotional campaign for COVID-19. There are promising vaccinations in trial mode. He suggested a Work Session with the City Council will be scheduled soon for COVID-19 along with other topics. Then, Mayor Shelton announced that his son, William, is 3 months old today.

PUBLIC HEARINGS

IN THE MATTER OF DEMOLITION

Mr. Mark Scales appeared concerning the property located at 334 Lake Street. He requested more time to get his property satisfactorily repaired so it won't be demolished. He also presented several pictures which will be added to the minutes. Mr. Pat Falkner addressed the Council explaining that he felt the Department of Development Services had given Mr. Scales more than enough time to get the property up to code.

David Tutor addressed the Council concerning properties located at 2524 and 2499 Shelton Drive. He asked for an additional 2 weeks to bring his properties up to code. Donna Jarrell told the Council that he had not applied for a building permit to work on the properties. **APPENDIX C**

ROUTINE AGENDA

IN THE MATTER OF APPROVAL OF MINUTES OF NOVEMBER 3, 2020 REGULAR COUNCIL MEETING

Councilman L Bryan moved, seconded by Councilman Beard, to approve the minutes of the regular Council meeting dated November 3, 2020. Of those present, the vote was unanimous in favor. **APPENDIX D**

IN THE MATTER OF REVIEW, PAY BILLS AND APPROVE UTILITY ADJUSTMENTS

Bills were reviewed at 4:00 p.m. by Council members: Travis Beard, Markel Whittington, Nettie Davis and Buddy Palmer and Accounts Payable Clerk Traci Dillard. Councilman Beard moved, seconded by Councilman L Bryan, to approve the payment of the checks, bills, claims and utility adjustments. Of those present, the vote was unanimous in favor. **APPENDIX E**

IN THE MATTER OF ADVERTISING AND PROMOTIONAL EXPENSE LIST

Councilman Whittington moved, seconded by Councilman Jennings, to approve the advertising and promotional expense list, as submitted. Of those present, the vote was unanimous in favor. **APPENDIX F**

IN THE MATTER OF RFP FOR PAYROLL PROFESSIONAL SERVICES

The City of Tupelo accepted RFPs for Payroll Professional Services. Councilman Whittington moved, seconded by Councilman L Bryan, to award the RFP to ADP. Of those present, the vote was unanimous in favor. **APPENDIX G**

IN THE MATTER OF RFP FOR AUDIT SERVICES

The City received RFPs for audit services for year ending September 30, 2021. After the scoring by CFO Kim Hanna, Rosiland Barr, COO Don Lewis, Councilman Markel Whittington and Councilman Willie Jennings was complete, it was recommended to the Council to approve the proposal of Jarrell Group, PLLC. The audits are for fiscal year end September 30, 2021 for the City and June 30, 2021 for the Electric Department. Councilman Beard moved, seconded by Councilwoman Davis, to engage the services of Jarrell Group, PLLC. Of those present, the vote was unanimous in favor. **APPENDIX H**

IN THE MATTER OF ONLINE BIDDING VENDOR

Councilman L Bryan moved, seconded by Councilman Jennings, to approve an order Selecting Plan House Enterprises as a Non-Exclusive Electronic Bidding and Reverse Auction Service Provider. Of those present, the vote was unanimous in favor. **APPENDIX I**

IN THE MATTER OF HOMETOWN RETIREMENT PROGRAM RESOLUTION

Councilwoman Davis moved, seconded by Councilman Beard, to approve Resolution by the City of Tupelo to Verify That We Are the Governing Body for the Tupelo, MS Hometown Mississippi Retirement (HMR) Program. This resolution is the formal request for Tupelo to be recertified and

continue to be promoted as a Hometown Mississippi Retirement Community. Of those present, the vote was unanimous in favor. **APPENDIX J**

IN THE MATTER OF AMENDMENT TO ORDINANCE PRESCRIBING AND FIXING RATES AND CHARGES FOR WATER FURNISHED TO CONSUMERS, AND FOR USE OF THE PUBLIC SANITARY SEWER SYSTEM OF THE CITY OF TUPELO, MISSISSIPPI; AND REQUIRING PAYMENT OF SUCH RATES AND CHARGES

Councilman Beard moved, seconded by Councilman Whittington, to approve the amendment to ordinance prescribing and fixing rates and charges for water furnished to consumers, and for use of the public sanitary sewer system of the City of Tupelo, Mississippi; and requiring payment of such rates and charges. Of those present, the vote was unanimous in favor. **APPENDIX K**

IN THE MATTER OF PLANNING COMMITTEE MINUTES OF NOVEMBER 2, 2020

Councilman Whittington moved, seconded by Councilman Beard, to accept the minutes of the Tupelo Planning Committee of November 2, 2020, as submitted, with the exception of Item #2. Of those present, the vote was unanimous in favor. **APPENDIX L**

IN THE MATTER OF DEMOLITION

Councilman Whittington moved, seconded by Councilman Beard, to approve the Demolition List, as presented. Of those present, the vote was unanimous in favor. **APPENDIX M**

IN THE MATTER OF CHANGE ORDER #2 FOR BID 2019-017CO SITE IMPROVEMENTS

Councilman Jennings moved, seconded by Councilman L Bryan, to approve change order #2 for Bid 2019-017CO Site Improvements contract with DC Services and to find that the change order is commercially reasonable and not made for the purposes of avoiding the procurement laws of the State of Mississippi. This change order changes the original contract of \$678,000 to \$675,998.29 and adds an additional 15 days due to inclement weather and Covid-19. Of those present, the vote was unanimous in favor. **APPENDIX N**

IN THE MATTER OF CHANGE ORDER #2 FOR BID 2019-018CO STRUCTURAL CONCRETE

Councilman Whittington moved, seconded by Councilman Jennings, to approve change order #2 for Bid 2019-018CO Structural Concrete contract with Shaw Services, LLC and to find that the change order is commercially reasonable and not made for the purposes of avoiding the procurement laws of the State of Mississippi. This change order changes the original contract of \$959,264 to \$965,814 and adds an additional 15 days due to inclement weather and Covid-19. Of those present, the vote was unanimous in favor. **APPENDIX O**

IN THE MATTER OF CHANGE ORDER #2 FOR BID 2019-019CO MASONRY

Councilman Jennings moved, seconded by Councilman L Bryan, to approve change order #2 for Bid 2019-019CO Masonry contract with Bush Masonry, LLC and to find that the change order is commercially reasonable and not made for the purposes of avoiding the procurement laws of the State of Mississippi. This change order adds an additional 15 days due to inclement weather and Covid-19. Of those present, the vote was unanimous in favor. **APPENDIX P**

IN THE MATTER OF CHANGE ORDER #2 FOR BID 2019-020CO STRUCTURAL STEEL

Councilman Whittington moved, seconded by Councilman L Bryan, to approve change order #2 for Bid 2019-020CO Structural Steel contract with Harrell's Metal Works, Inc. and to find that the change order is commercially reasonable and not made for the purposes of avoiding the procurement laws of the State of Mississippi. This change order changes the contract amount from \$989,828 to \$988,453 and adds an additional 15 days due to inclement weather and Covid-19. Of those present, the vote was unanimous in favor. **APPENDIX Q**

IN THE MATTER OF CHANGE ORDER #2 FOR BID 2019-021CO ROOFING

Councilwoman Davis moved, seconded by Councilman Beard, to approve change order #2 for Bid 2019-021CO Roofing contract with Graham Roofing, Inc. and to find that the change order is commercially reasonable and not made for the purposes of avoiding the procurement laws of the State of Mississippi. This change order increases the contract amount from \$497,127 to \$509,868 and adds an additional 15 days due to inclement weather and Covid-19. Of those present, the vote was unanimous in favor. **APPENDIX R**

IN THE MATTER OF CHANGE ORDER #2 FOR BID 2019-022CO GLASS AND GLAZING

Councilman Beard moved, seconded by Councilman Whittington, to approve change order #2 for Bid 2019-022CO Glass and Glazing contract with Tull Brothers, Inc. and to find that the change order is commercially reasonable and not made for the purposes of avoiding the procurement laws of the State of Mississippi. This change order decreases the contract amount from \$919,233 to \$917,570.98 and adds an additional 15 days due to inclement weather and Covid-19. Of those present, the vote was unanimous in favor. **APPENDIX S**

IN THE MATTER OF CHANGE ORDER #2 FOR BID 2019-024CO GENERAL WORKS

Councilman Jennings moved, seconded by Councilman L Bryan, to approve change order #2 for Bid 2019-024CO General Works contract with D C Services, LLC and to find that the change order is commercially reasonable and not made for the purposes of avoiding the procurement laws of the State of Mississippi. This change order increases the contract amount of \$1,448,000 to \$1,439,413.70 and adds an additional 15 days due to inclement weather and Covid-19. Of those present, the vote was unanimous in favor. **APPENDIX T**

IN THE MATTER OF CHANGE ORDER #2 FOR BID 2019-025CO FLOORING

Councilwoman Davis moved, seconded by Councilman Beard, to approve change order #2 for Bid 2019-025CO Flooring contract with F L Crane & Sons, Inc. and to find that the change order is commercially reasonable and not made for the purposes of avoiding the procurement laws of the State of

Mississippi. This change order adds an additional 15 days due to inclement weather and Covid-19. Of those present, the vote was unanimous in favor. **APPENDIX U**

IN THE MATTER OF CHANGE ORDER #2 FOR BID 2019-026CO FIRE PROTECTION

Councilman Whittington moved, seconded by Councilman Beard, to approve change order #2 for Bid 2019-026CO Fire Protection contract with Fireline, Inc. and to find that the change order is commercially reasonable and not made for the purposes of avoiding the procurement laws of the State of Mississippi. This change order increases the contract amount from \$104,300 to \$106,358.81 and adds an additional 15 days due to inclement weather and Covid-19. Of those present, the vote was unanimous in favor. **APPENDIX V**

IN THE MATTER OF CHANGE ORDER #2 FOR BID 2019-027CO MECHANICAL AND PLUMBING

Councilman Jennings moved, seconded by Councilman L Bryan, to approve change order #2 for Bid 2019-027CO Mechanical and Plumbing contract with Kine's Mechanical Systems, Inc. and to find that the change order is commercially reasonable and not made for the purposes of avoiding the procurement laws of the State of Mississippi. This change order changes the contract amount from \$2,107,290 to \$2,101,790 and adds an additional 15 days due to inclement weather and Covid-19. Of those present, the vote was unanimous in favor. **APPENDIX W**

IN THE MATTER OF CHANGE ORDER #2 FOR BID 2019-028CO ELECTRICAL

Councilwoman Davis moved, seconded by Councilman Beard, to approve change order #2 for Bid 2019-028CO Electrical contract with Conditioned Air, Inc. and to find that the change order is commercially reasonable and not made for the purposes of avoiding the procurement laws of the State of Mississippi. This change order changes the contract amount from \$1,779,700 to \$1,802,734.90 and adds an additional 15 days due to inclement weather and Covid-19. Of those present, the vote was unanimous in favor. **APPENDIX X**

IN THE MATTER OF CHANGE ORDER #2 FOR BID 2019-040CO DRYWALL AND PAINT

Councilman Whittington moved, seconded by Councilman Beard, to approve change order #2 for Bid 2019-040CO Drywall and Paint contract with Acoustics & Specialties, LLC and to find that the change order is commercially reasonable and not made for the purposes of avoiding the procurement laws of the State of Mississippi. This change order adds an additional 15 days due to inclement weather and Covid-19. Of those present, the vote was unanimous in favor. **APPENDIX Y**

STUDY AGENDA

IN THE MATTER OF REVIEW PLANNING COMMITTEE RECOMMENDATION REGARDING REZONING

The Council unanimously moved this item to the Acton Agenda for the December 1, 2020 regular meeting.

**IN THE MATTER OF AN ORDINANCE ESTABLISHING STREET IMPROVEMENT
PRIORITIES FOR THE TUPELO MAJOR THOROUGHFARE PLAN PHASE VII**

The Council unanimously moved this item to the Action Agenda for the December 1, 2020 regular meeting.

ADJOURNMENT

There being no further business to come before the Council at this time, Councilman Beard moved, seconded by Councilman Jennings to adjourn the meeting at 7:57 PM. Of those present, the vote was unanimous in favor.

Mike Bryan, President
City Council

ATTEST:

Missy Shelton, Clerk of the Council

Jason Shelton, Mayor

Date