

# **REGULAR CITY COUNCIL MEETING**

## **MUNICIPAL MINUTES CITY OF TUPELO**

### **STATE OF MISSISSIPPI**

**JULY 16, 2024**

Be it remembered that a regular meeting of the Tupelo City Council was held in the Council Chambers in the City Hall building on Tuesday, July 16, 2024, at 6:00 p.m. with the following in attendance: Council Members Chad Mims, Lynn Bryan, Travis Beard, Nettie Davis, Buddy Palmer, Janet Gaston and Rosie Jones; Ben Logan, City Attorney and Missy Shelton, Clerk of the Council. Council Member Lynn Bryan gave the invocation, and Council Member Nettie Davis led the pledge of allegiance.

Council President Nettie Davis called the meeting to order at 6:00 p.m.

### **CONFIRMATION OR AMENDMENT TO THE AGENDA AND AGENDA ORDER**

Council Member Gaston moved, seconded by Council Member Beard, to approve the agenda and agenda order, as presented. The vote was unanimous in favor.

### **PUBLIC RECOGNITION**

Council Member Palmer asked that we all remember our country in the light of the recent attempted assassination of former President Donald Trump.

Council Member Davis recognized Sahiya Smith, who in turn, introduced Dr. Leigh Anne Newton, newly appointed director of the University of MS Tupelo and Booneville campuses. She also congratulated the committee who directed the recent Carver reunion, which was a big success. Lastly, she announced that tomorrow, July 17, 2024, is the anniversary of the signing of the Emancipation Proclamation.

### **MAYOR'S REMARKS**

Mayor Todd Jordan congratulated the Tupelo Football Club 2010 for being the first team, in Tupelo or the state, to win a USYS Presidents Cup National Championship.

### **IN THE MATTER OF PUBLIC HEARING FOR LOT MOWING**

No one appeared for the public hearing.

### **IN THE MATTER OF MINUTES OF JULY 2, 2024**

Council Member Palmer moved, seconded by Council Member Bryan, to approve the minutes of the July 2, 2024, City Council meeting. The vote was unanimous in favor.

### **IN THE MATTER OF BILL PAY**

Bills were reviewed at 4:30 p.m. by Council Members Travis Beard, Janet Gaston, Buddy Palmer, Lynn Bryan and Nettie Davis. Council Member Gaston moved, seconded by Council Member Jones, to approve the payment of the checks, bills, claims and utility adjustments. The vote was unanimous in favor. APPENDIX A

#### **IN THE MATTER OF BUDGET AMENDMENT #9 FOR FY 2024**

Council Member Bryan moved, seconded by Council Member Palmer, to approve budget amendment #9 for FY 2024. The vote was unanimous in favor. APPENDIX B

#### **IN THE MATTER OF PROPERTIES FOR LOT MOWING**

Council Member Beard moved, seconded by Council Member Mims, to adjudicate the properties on the final lot mowing list as menaces to the public health, safety and welfare of the community and in need of cleaning and to approve cleaning in accordance with Mississippi Code Annotated Sec. 21-19-11. The vote was unanimous in favor. APPENDIX C

#### **IN THE MATTER OF LIENS FOR UNPAID LOT MOWING INVOICES**

Council Member Gaston moved, seconded by Council Member Mims, to approve a Resolution Adjudicating Cost and Assessing Lien Against Real Property associated with property cleanups under Miss. Code Ann. 21-19-11(1972 as amended) for the following properties:

<u>ADDRESS</u>	<u>PARCEL</u>
1400 Central Avenue	077Q-36-081-00
431 Tolbert	089F-30-133-00
424 Tolbert	089F-30-091-00
523 North Church	089F-30-106-01
527 North Church	089F-30-105-01
422 Tolbert	089F-30-090-00
3793 Fair Oaks	075Q-22-002-00

The vote was unanimous in favor. APPENDIX D

#### **IN THE MATTER OF REVIEW/APPROVE LIEN RESOLUTION FOR UNPAID DEMOLITION COSTS**

Council Member Gaston moved, seconded by Council Member Mims, to approve a Resolution Adjudicating Cost and Assessing Lien Against Real Property associated with property cleanups under Miss. Code Ann. 21-19-11(1972 as amended) for the following properties:

<u>ADDRESS</u>	<u>PARCEL</u>
1518 Central	077Q-36-156-00

The vote was unanimous in favor. APPENDIX E

**IN THE MATTER OF AN ORDER TO SURPLUS THE STRUCTURE(S) AND PERSONAL PROPERTY LOCATED ON LEE COUNTY TAX PARCEL NUMBERS 101R-12-018-00, 101R-12-018-01, AND 101R-12-019-00 AND TO AUTHORIZE THE DEMOLITION OF SAID PROPERTY**

Council Member Beard moved, seconded by Council Member Bryan, to approve an ‘Order Declaring as Surplus the Structure(s) and Real Property Located at 2667 South Green Street, Tax Parcel Numbers 101R-12-018-01, 101R-12-019-00 and 101R-12-018-00 and to Authorize the Demolition of the Surplused Structures(s)’. The vote was unanimous in favor. APPENDIX F

**IN THE MATTER OF BID 2024-027PD FOR 2 NEW CREW CAB TRUCKS SSV**

Council Member Bryan moved, seconded by Council Member Gaston to reject all bids received for bid # 2024-027PD as the procurement method used did not comply with the provisions of Miss Code Ann § 31-7-13 and is otherwise in the best interest of the City of Tupelo. The vote was unanimous in favor. APPENDIX G

**IN THE MATTER OF TUPELO FIRE DEPARTMENT PROPERTY INVENTORY ADJUSTMENT – SURPLUS**

Council Member Beard moved, seconded by Council Member Palmer, to approve the surplus of the following items:

<u>Asset</u>	<u>Description</u>	<u>TAG #</u>
2746	64” inch LED Bar Light	12125
3180	Phillips AED	12117
3181	Phillips AED	12118
3183	Phillips AED	12120
3184	Phillips AED	12121
3185	Phillips AED	12122

These items no longer work and are no longer need by the City of Tupelo and will be scrapped. The vote was unanimous in favor. APPENDIX H

**IN THE MATTER OF MAJOR THOROUGHFARE COMMITTEE MEETING MINUTES JUNE 10, 2024**

Council Member Beard moved, seconded by Council Member Palmer, to accept the minutes of the Major Thoroughfare meeting held on June 10, 2024. The vote was unanimous in favor. APPENDIX I

**IN THE MATTER OF BID AWARD APPROVAL BID NO. 2024-024PW MDOT PROJ. NO. STP-0430-00(07) LPA / 109149-701000 WARD 4 BARNES CROSSING SIDEWALKS**

The City advertised and accepted bids for Bid # 2024-024PW MDOT Project STP-0430-00(07) LPA/109149-701000 Ward 4 Barnes Crossing Sidewalks. Two bids were received with the lowest and best being received from Phillips Contracting in the amount of \$298,012.50. Council Member Bryan moved, seconded by Council Member Gaston, to accept the bid from Phillips Contracting in accordance with the Mississippi Department of Transportation local public agency guidelines and procedures. The vote was unanimous in favor. APPENDIX J

**IN THE MATTER OF BID AWARD APPROVAL ARPA BID NO. 2024-037PW - DANIELLE COVE DRAINAGE IMPROVEMENTS**

The City advertised and accepted bids for ARPA Bid # 2024-037PW – Danielle Cove Drainage Improvements. Two bids were received with the lowest and best being received from Townes Construction in the amount of \$455,794.00. Council Member Beard moved, seconded by Council Member Gaston, to award the bid from Townes Construction. The vote was unanimous in favor.

APPENDIX K

**IN THE MATTER OF FINAL CLOSEOUT CHANGE ORDER ARPA BID # 2023-059PW - MEDICAL PARK CIRCLE PIPE REPLACEMENT**

Council Member Bryan moved, seconded by Council Member Beard, to approve change order and final summary for ARPA Bid # 2023-059PW – Medical Park Circle Pipe Replacement. The change order is a deduct of \$4,426.40 making the total contract \$310,104.00. The vote was unanimous in favor.

APPENDIX L

**IN THE MATTER OF FINAL CLOSEOUT CHANGE ORDER ARPA BID # 2023-060PW - MITCHELL RD CROSS DRAINS**

Council Member Gaston moved, seconded by Council Member Beard, to approve change order and final summary for ARPA Bid # 2023-060PW – Mitchell Road Cross Drains. The change order is a deduct of \$13,971.50 making the total contract \$352,918.810. The vote was unanimous in favor. APPENDIX M

**IN THE MATTER OF FINAL CLOSEOUT CHANGE ORDER ARPA BID # 2023-064PW - GUN CLUB ROAD BOX CULVERT**

Council Member Beard moved, seconded by Council Member Gaston, to approve change order and final summary for ARPA Bid # 2023-064PW – Gun Club Road Box Culvert. The change order is a deduct of \$18,712.50 making the total contract \$272,188.50. The vote was unanimous in favor. APPENDIX N

**IN THE MATTER OF CONTRACT APPROVAL FOR ARPA BID # 2024-030PW - BARNES CROSSING ROAD BOX CULVERT**

Council Member Palmer moved, seconded by Council Member Mims, to approve the contract for ARPA Bid # 2024-030PW – Barnes Crossing Road Box Culvert, which was awarded to Townes Construction at the June 18, 2024 Council meeting, in the amount of \$512,626.00. The vote was unanimous in favor. APPENDIX O

**IN THE MATTER OF CONTRACT APPROVAL FOR ARPA BID # 2024-022PW - HOLLY HILL AREA DRAINAGE IMPROVEMENTS**

Council Member Gaston moved, seconded by Council Member Palmer, to approve the contract for ARPA Bid # 2024-022PW – Holly Hill Area Drainage Improvement, which was awarded to Townes Construction at the June 18, 2024 Council meeting, in the amount of \$284,457.50. The vote was unanimous in favor. APPENDIX P

**IN THE MATTER OF CONTRACT APPROVAL FOR ARPA BID # 2024-023PW - FORD AND NIXON CIRCLE DRAINAGE IMPROVEMENTS**

Council Member Beard moved, seconded by Council Member Gaston, to approve the contract for ARPA Bid # 2024-023PW – Ford and Nixon Circle Drainage Improvements, which was awarded to Townes Construction at the June 18, 2024 Council meeting, in the amount of \$183,768.50. The vote was unanimous in favor. APPENDIX Q

**IN THE MATTER OF CONVENTION AND VISITORS BUREAU BOARD MINUTES OF JULY 2, 2024**

Council Member Gaston moved, seconded by Council Member Palmer, to accept the Convention and Visitors Bureau meeting of July 2, 2024. The vote was unanimous in favor. APPENDIX R

**IN THE MATTER OF REQUEST FOR APPROVAL OF TUPELO WATER & LIGHT SURPLUS ITEM**

Council Member Beard moved, seconded by Council Member Mims, to approve the surplus of the following items:

Hydraulic Crimper, S/N GFB496684058, ID # 1353

This item no longer works and will be used for spare parts. The vote was unanimous in favor. APPENDIX S

**IN THE MATTER OF BID AWARD 2024-035WL – CONCRETE POLES (12 MONTH SUPPLY)**

Bids were received by the City of Tupelo for bid # 2024-035WL - Concrete Poles (12 Month Supply). Council Member Beard moved, seconded by Council Member Mims, to award the bid to the lowest and best bidder Stresscrete, Inc. The vote was unanimous in favor. APPENDIX T

**IN THE MATTER OF BID AWARD 2024-034WL WATER MATERIALS (6 MONTH SUPPLY)**

Bids were received by the City of Tupelo for bid # 2024-034WL – Water Materials (6 Month Supply). Council Member Bryan moved, seconded by Council Member Gaston to award the bid to the lowest and best bidders as indicated on APPENDIX U. The vote was unanimous in favor.

**IN THE MATTER OF ARPA BID AWARD 2024-036WL – LABOR AND MATERIALS FOR SOUTHWEST PUMP STATION SEWER LINE**

The City advertised and accepted bids for ARPA Bid # 2024-036WL – Labor and Materials for Southwest Pump Station Sewer Line. Four bids were received with the lowest and best being received from L & M Contractors, LLC in the amount of \$1,117,977.05. Council Member Beard moved, seconded by Council Member Jones, to award the bid from L & M Contractors, LLC. The vote was unanimous in favor. APPENDIX V

## **IN THE MATTER OF DEVELOPMENT CODE AMENDMENTS TA-23-01**

This item remained on the Study Agenda.

### **EXECUTIVE SESSION**

Council Member Beard moved, seconded by Council Member Bryan, to determine the need for an executive session. Attorney Ben Logan said the session is for economic development under Miss. Code Anno. 25-41-7(j) (1972 as amended). The vote was unanimous in favor at 6:25 p.m.

Council Member Gaston moved, seconded by Council Member Jones, to close the regular session and enter executive session for discussion of an economic development matter under Miss. Code Anno. 25-41-7 (j) (1972 as amended). The vote was unanimous in favor.

After discussion in executive session, Council Member Bryan moved, seconded by Council Member Beard to return to the regular meeting at 6:59 p.m. The vote was unanimous in favor.

### **ADJOURNMENT**

There being no further business to come before the Council at this time, Council Member Beard moved, seconded by Council Member Jones, to adjourn the meeting. The vote was unanimous in favor.

This the 18th day of July, 2024, at 7:00 p.m.

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Travis Beard, Council President

ATTEST:

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Missy Shelton, Council Clerk

APPROVED

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Todd Jordan, Mayor

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Date