



Tupelo License Commission Minutes

Date: 09/09/2025 **Time:** 5:29 PM **Call to Order:** Tony Carroll **Meeting Adjourned:** 6:10 PM

In Attendance

LICENSE COMMISSION MEMBERS PRESENT:

Randy Hanlon, Plumber Matt Wiley, Mechanical Engineer Tony Carroll, General Contractor
Richard Rhudy, Electrician Thomas Walker, Fire Safety Code David Jones, Architect
Jay Scruggs, Residential Builder

LICENSE COMMISSION MEMBERS NOT PRESENT:

CITY OF TUPELO STAFF PRESENT:

Jennifer Roberson, Operations Administrator Patrick Reagan, Chief Building Official
Kristian Skou, Fire Marshal

OTHERS PRESENT:

Approval of Minutes

Tony Carroll asked the Committee to review and approve the minutes of the August 12th, 2025 Tupelo License Commission meeting.

Thomas Walker made a motion to approve the minutes as amended to reflect that the previous decision regarding the Notice of Determination for the property located at 802 Old Saltillo Road was rescinded due to the appellant not being present. Richard Rhudy seconded the motion.

The motion carried with all in favor.

1. CONSIDERATION OF APPEAL APPLICATION REGARDING NOTICE OF DETERMINATION FOR PROPERTY LOCATED AT 802 OLD SALTILLO RD

a. Overview

- i. After discussion, it was agreed that the decision made at the prior meeting on August 12, 2025, would be rescinded. The appeal will be placed on the agenda for further discussion and decision at the October 28, 2025 meeting.

b. Motion

- i. Thomas Walker made a motion to rescind the previous vote due to the appellant not being present. Richard Rhudy seconded the motion. The motion carried unanimously.

2. CONTINUED REVIEW OF THE 2024 CODE SERIES UPDATES

a. Overview

- i. Patrick Reagan opened the discussion with the Tupelo License Commission members and those present regarding the proposed adoption of the 2024 Code Series and the associated Public Comment Form.

b. Discussion Points

i. Public Comment Form

1. The form will be available to the public on the City of Tupelo website and at City Hall.
2. The submission Period will run from October 1 through October 15, 2025.
3. A public meeting to discuss the proposed adoption of the ICC 2024 Code Series and the Public Comment Form is scheduled for October 28, 2025, at 5:30 p.m.

ii. Code Review and Discussion

1. The proposed adoption excludes the International Energy Conservation Code (IECC) and Chapter 11 of the International Residential Code (IRC). These exclusions will be further discussed at the October 28, 2025, meeting.
2. Patrick Regan noted a conflict with the IRC and the National Electrical Code (NEC), specifically referencing 220 GFCI protection, and stated that he does not recommend adopting that section.
3. Kristian Skou presented the proposed updates to the Fire Code.

New Business

NONE

Open Discussion

NONE

Announcements

NONE

Adjournment

Chairman Tony Carroll adjourned the meeting at 6:10 PM.

Next Meeting

DATE: 10/28/2025

TIME: 5:30 PM

LOCATION: City Hall, 2ND Floor Council Chambers

Chairman Tony Carroll

Recorded by Jennifer Roberson

Submitted by Tanner Newman