

REGULAR CITY COUNCIL MEETING

MUNICIPAL MINUTES CITY OF TUPELO

STATE OF MISSISSIPPI

MARCH 19, 2024

Be it remembered that a regular meeting of the Tupelo City Council was held in the Council Chambers in the City Hall building on Tuesday, March 19, 2024, at 6:00 p.m. with the following in attendance: Council Members Chad Mims, Lynn Bryan, Travis Beard, Nettie Davis, Buddy Palmer, Janet Gaston and Rosie Jones; Ben Logan, City Attorney and Missy Shelton, Clerk of the Council. Council Member Travis Beard gave the invocation, and Council Member Lynn Bryan led the pledge of allegiance.

Council President Travis Beard called the meeting to order at 6:00 p.m.

CONFIRMATION OR AMENDMENT TO THE AGENDA AND AGENDA ORDER

Council Member Davis moved, seconded by Council Member Palmer, to approve the agenda and agenda order, as presented. The vote was unanimous in favor.

PUBLIC RECOGNITION

Council Member Lynn Bryan reminded everyone that Time for Tupelo is scheduled for Saturday, March 23, 2024, and encouraged everyone to do their part in keeping Tupelo beautiful.

Council Member Nettie Davis invited everyone to the final Lenten lunch at the First United Methodist Church on Thursday, March 21, 2024.

Council Member Travis Beard recognized Mrs. Nettie Davis for receiving the humanitarian award at an event held in Mobile, AL, with over 8,000 attendees.

MAYOR'S REMARKS

Mayor Todd Jordan mentioned several events coming up this weekend: Cherry Blossom Festival, 1st pickle ball tournament on new courts, and Bud and Burgers. He invited everyone to attend.

Recently, the 'Extra Table's March of the Mayors' event took place in Tupelo. The Filmore Center Structured Day School took on the project of collecting items and in 9 days collected 1200 cans of chicken and tuna. Mayor Jordan introduced Dr. Tanisha Smith, who then recognized the top classroom and the top 5 students for their collections, as follows:

Top Classroom Victoria Ashby

Top 5 Collectors Miller Young – 120 cans, Alan Stanfield – 75 cans, Joshua Clay – 60 cans,
Laleike Gordon – 60 cans and Salehhaldeen Alrazki – 54 cans.

IN THE MATTER OF DEVELOPMENT CODE AMENDMENT – MULTIFAMILY (MOVED TO ACTION AGENDA AT MARCH 6, 2024 MEETING)

Council Member Bryan moved, seconded by Council Member Palmer, to table this action. The vote was unanimous in favor.

IN THE MATTER OF MINUTES OF MARCH 5, 2024 MEETING

Council Member Palmer moved, seconded by Council Member Gaston, to approve the minutes of the regular March 5, 2024, meeting of the City Council.

IN THE MATTER OF BILL PAY

Bills were reviewed at 4:30 p.m. by Council Members Lynn Bryan, Buddy Palmer, Nettie Davis and Janet Gaston. Council Member Bryan moved, seconded by Council Member Davis, to approve the payment of the checks, bills, claims and utility adjustments. The vote was unanimous in favor.

APPENDIX A

IN THE MATTER OF RATIFICATION OF DEPOSITORY AGREEMENT WITH CADENCE BANK

Council Member Janet Gaston recused herself from the meeting.

A contract with Cadence Bank as the Municipal Depository for the City’s demand deposits was approved at the January 16, 2024 Council meeting. The depository agreement effective February 1, 2024 through January 31, 2026 is now presented for ratification. Council Member Bryan moved, seconded by Council Member Mims to approve the ratification of the contract. The vote was, as follows: Chad Mims, Lynn Bryan, Travis Beard, Nettie Davis, Buddy Palmer and Rosie Jones voting AYE. Janet Gaston – Recused. APPENDIX B

Council Member Janet Gaston rejoined the meeting.

IN THE MATTER OF APPROVAL TO SUBMIT FOR HOMELAND SECURITY GRANT – BALLISTIC SHIELDS AND RESPIRATOR KITS

Grant Writer Abby Christian addressed the Council requesting approval for the submission of ‘Homeland Security Grant – Ballistic Shields and Respirator Kits’. This grant is in the amount of \$78,955.00 and has no match. Council Member Davis moved, seconded by Council Member Jones, to approve the submission of the grant. The vote was unanimous in favor. APPENDIX C

IN THE MATTER OF APPROVAL TO SUBMIT FOR HOMELAND SECURITY GRANT – VAN

Grant Writer Abby Christian addressed the Council requesting approval for the submission of ‘Homeland Security Grant – Van’. This grant is in the amount of \$70,000.00 and has no match. Council

Member Bryan moved, seconded by Council Member Gaston, to approve the submission of the grant. The vote was unanimous in favor. APPENDIX D

IN THE MATTER OF APPROVAL TO SUBMIT FOR HOMELAND SECURITY GRANT – LICENSE PLATE READERS

Grant Writer Abby Christian addressed the Council requesting approval for the submission of ‘Homeland Security Grant – License Plate Readers (LPR)’. This grant is in the amount of \$76,485 and has no match. Council Member Bryan moved, seconded by Council Member Mims, to approve the submission of the grant. The vote was unanimous in favor. APPENDIX E

IN THE MATTER OF APPROVAL TO SUBMIT FOR HOMELAND SECURITY GRANT – XRAY AND ATTACHMENTS

Grant Writer Abby Christian addressed the Council requesting approval for the submission of ‘Homeland Security Grant – X-ray and Attachments’. This grant is in the amount of \$92,450.00 and has no match. Council Member Bryan moved, seconded by Council Member Gaston, to approve the submission of the grant. The vote was unanimous in favor. APPENDIX F

IN THE MATTER OF APPROVAL TO SUBMIT FOR HOMELAND SECURITY GRANT – EXTRICATION EQUIPMENT AND HIGH PRESSURE LIFTING AIR BAG SYSTEM

Grant Writer Abby Christian addressed the Council requesting approval for the submission of ‘Homeland Security Grant – Extrication Equipment and High Pressure Lifting Air Bag System’. This grant is in the amount of \$70,000.00 and has no match. Council Member Palmer moved, seconded by Council Member Bryan, to approve the submission of the grant. The vote was unanimous in favor. APPENDIX G

IN THE MATTER OF APPOINTMENT OF HANNAH MAHARREY TO TUPELO HOUSING AUTHORITY BOARD OF COMMISSIONERS

Council Member Bryan moved, seconded by Council Member Gaston, to approve the appointment of Hannah Maharrey to complete the term of George Taylor on the Tupelo Housing Authority Board of Commissioners. The term will expire in January, 2026. The vote was unanimous in favor. APPENDIX H

IN THE MATTER OF ACCEPTING BID #2024-008PD – 6 FORD EXPLORERS AND 1 DODGE DURANGO

Bids were received for bid # 2024-008PD – Six Ford Explorers and 1 Dodge Durango. Three bids were received, with only one bid meeting the requirements as stated in the bid documents. Council Member Palmer moved, seconded by Council Member Gaston, to find 1) advertising was properly conducted affording other bidders the opportunity to bid; 2) the single responsive bid was commercially reasonable; and 3) to award the bid to Cannon Motors in the total amount of \$336,505.52. The vote was unanimous in favor. APPENDIX I

IN THE MATTER OF AWARD OF BID #2024-007PW – MCCULLOUGH BLVD IMPROVEMENTS

The City advertised and accepted bids for Bid #2024-007PW – McCullough Blvd Improvements. Multiple bids were received with the lowest and best bid being from Phillips Contracting Co., Inc. in the amount of \$387,039.00. Council Member Davis moved, seconded by Council Member Mims, to award the bid to Phillips Contracting Co., Inc. The vote was unanimous in favor. APPENDIX J

IN THE MATTER OF CONTRACT APPROVAL FOR ARPA BID # 2023-064PW GUN CLUB ROAD BOX CULVERT

ARPA Bid # 2023-064PW – Gun Club Road Box Culvert, was awarded to Townes Construction Co., Inc. at the February 6, 2024, Council meeting. Council Member Gaston moved, seconded by Council Member Palmer, to approve the contract for this project. The vote was unanimous in favor. APPENDIX K

IN THE MATTER OF REQUEST OF PUBLIC WORKS ASSETS FOR SURPLUS

Council Member Palmer moved, seconded by Council Member Bryan, to approve the surplus items, no longer needed for use by the City of Tupelo as listed in APPENDIX L, to be auctioned. The vote was unanimous in favor. APPENDIX L

IN THE MATTER OF CONVENTION AND VISITOR'S BUREAU BOARD MINUTES OF MARCH 5, 2024

Council Member Bryan moved, seconded by Council Member Mims, to accept the minutes of the Convention and Visitor's Bureau of March 5, 2024. The vote was unanimous in favor. APPENDIX M

IN THE MATTER OF REQUEST TO REJECT ARPA BID #2023-062CVB RFP ADVERTISING AGENCY SERVICES TOURISM INDUSTRY RECOVERY II

Council Member Bryan moved, seconded by Council Member Palmer, to reject ARPA Bid # 2023-062CVB – RFP for Advertising Agency Services Tourism Industry Recovery II. One proposal was received, which was not responsive to the scope of work as advertised. The vote was unanimous in favor to reject the bid. APPENDIX N

IN THE MATTER OF REQUEST TO REJECT ARPA BID #2023-063CVB RFP PRODUCTION AGENCY SERVICES TOURISM INDUSTRY RECOVERY II

Council Member Davis moved, seconded by Council Member Gaston, to reject ARPA Bid # 2023-063CVB – RFP for Production Agency Services Tourism Industry Recovery II. Two proposals were received, which were not responsive to the entire scope of work as advertised. The vote was unanimous in favor to reject the bid. APPENDIX O

IN THE MATTER OF SOLE SOURCE PROCUREMENT – MUELLER SYSTEMS

Council Member Bryan moved, seconded by Council Member Mims, to approve a sole source provider for the procurement of AMI water meters and associated equipment to Mueller Systems. Tupelo Water & Light is currently using this system, and there are no compatible water meters and associated equipment for the current software interface between the meters, equipment and system. The vote was unanimous in favor. APPENDIX P

IN THE MATTER OF REQUEST FOR APPROVAL OF SURPLUS ITEMS FOR AUCTION OR SCRAP, AS INDICATED FROM TUPELO WATER & LIGHT

Council Member Gaston moved, seconded by Council Member Mims, to approve the surplus items, no longer needed for use by the City of Tupelo as listed in APPENDIX Q, to be auctioned or scrapped as indicated. The vote was unanimous in favor. APPENDIX Q

IN THE MATTER OF AWARD OF BID # 2023-046WL FOR AN OUTAGE MANAGEMENT SYSTEM

Council Member Palmer moved, seconded by Council Member Davis, as recommended by Allen & Hoshall Engineers, to award Bid # 2023-046WL – Outage Management System to the low qualified RFQ proponent, DataVoice International. The vote was unanimous in favor. APPENDIX R

IN THE MATTER OF AN EMERGENCY PURCHASE OF THREE (3) SUBMERSIBLE SOLIDS HANDLING PUMPS

Council Member Bryan moved, seconded by Council Member Mims, to approve an ‘Order to Authorize the Tupelo Water and Light Department to Enter into an Emergency Purchase Contract for the purchase of Three (3) Submersible Solids Handling Pumps for Operation of SW Sanitary Sewer Pumping Station Pursuant to Miss. Code Anno. § 31-7-13 (k). The lead time for receiving this equipment is 14-16 weeks, and the pumping station is down to one working pump. The vote was unanimous in favor. APPENDIX S

IN THE MATTER OF THE APPROVAL OF A CONTRACT WITH CENTURY CONSTRUCTION GROUP, INC. FOR THE PROVISION OF DEBRIS REMOVAL SERVICES IN ACCORDANCE WITH RFP 23-055PW AND TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE SUBJECT TO SUBSEQUENT RATIFICATION BY THE CITY COUNCIL

Council Member Gaston moved, seconded by Council Member Davis, to approve a contract with Century Construction Group, Inc. for RFP 2023-055PW ‘the Provision of Debris Removal Services in Accordance with said RFP and to Authorize the Mayor and City Clerk to Execute Subject to Subsequent Ratification by the City Council’. The vote was unanimous in favor. APPENDIX T

IN THE MATTER OF THE APPROVAL OF AN ALTERNATE CONTRACT WITH ASHBRIIT INC. FOR THE PROVISION OF DEBRIS REMOVAL SERVICES IN ACCORDANCE WITH RFP 23-055PW AND TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE SUBJECT TO SUBSEQUENT RATIFICATION BY THE CITY COUNCIL

Council Member Gaston moved, seconded by Council Member Palmer, to approve an alternate contract with Ashbritt Inc. for the ‘Provision of Debris Removal Services in Accordance with RFP 2023-055PW and to Authorize the Mayor and City Clerk to Execute Subject to Subsequent Ratification by the City Council’. The vote was unanimous in favor. APPENDIX U

IN THE MATTER OF THE APPROVAL OF A CONTRACT WITH DEBRIS TECH FOR THE PROVISION OF DEBRIS MONITORING SERVICES IN ACCORDANCE WITH RFP 23-056PW AND TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE SUBJECT TO SUBSEQUENT RATIFICATION BY THE CITY COUNCIL

Council Member Bryan moved, seconded by Council Member Gaston, to approve a contract with Debris Tech for the ‘Provision of Debris Monitoring Services in Accordance with RFP 2023-056PW and to Authorize the Mayor and City Clerk to Execute Subject to Subsequent Ratification by the City Council’. The vote was unanimous in favor. APPENDIX V

IN THE MATTER OF DECLARING AS SURPLUS REAL PROPERTY LOCATED AT 418 SOUTH SPRING STREET (GRAVLEE BUILDING)

Council Member Davis moved, seconded by Council Member Bryan, to declare certain property located at 418 South Spring Street – Gravlee Building as surplus, no longer needed by the City of Tupelo. This property was purchased on August 3, 2020, with the intention of the property being sold and redeveloped along with other nearby properties. The property has continued to deteriorate, and the City desires to perform asbestos abatement necessary to demolish and demolish same. The vote was unanimous in favor. APPENDIX W

IN THE MATTER OF DEVELOPMENT CODE AMENDMENT – SIGNS (MOVED TO STUDY AGENDA ON FEBRUARY 20, 2024)

This item was left on the study agenda.

EXECUTIVE SESSION

Council Member Davis moved, seconded by Council Member Bryan, to determine the need for an executive session. City Attorney Ben Logan said the session will be for the possible purchase of property under Miss. Code Anno. § 25-41-7 (g) (1972 as amended). The vote was unanimous in favor.

Council Member Mims moved, seconded by Council Member Gaston, to close the regular session and enter executive session for discussion of the possible purchase of property under Miss. Code Anno. § 25-41-7 (g) (1972 as amended).

After discussion in executive session, Council Member Bryan moved, seconded by Council Member Jones, to return to the regular meeting at 6:30 p.m. The vote was unanimous in favor.

ADJOURNMENT

There being no further business to come before the Council at this time, Council Member Mims moved, seconded by Council Member Jones, to adjourn the meeting at 6:31 p.m.

This the 19th day of March, 2024.

Travis Beard, Council President

ATTEST:

Missy Shelton, Council Clerk

APPROVED

Todd Jordan, Mayor

Date