



AGENDA REQUEST

TO: Mayor and City Council
FROM: John Quaka, Chief
DATE: July 11, 2024
SUBJECT: IN THE MATTER OF BID AWARD 2024-027PD FOR 2 NEW CREW CAB TRUCKS SSV JQ

Request:

Please accept this letter of request to award Bid# 2024-027PD to Cannon Chevrolet Nissan for the purchase of 2 new 2024 Chevrolet Silverado 1500 Crew Cab 4WD V8 trucks. These vehicles will be purchased with Grant Funds and assigned to our EOD Unit with the Tupelo Police Department. This bid has been reviewed by the City of Tupelo Legal Department, with the results listed below.

Bids were received – June 13, 2024
Two bids were received – with only one being accepted:

Mak Haik	\$104,000.00
Cannon Motor Company	\$106,434.00

Despite their low bid, Mac Haik is unable to deliver the two vehicles within 2-weeks as required by the bid specifications whereas Cannon met all minimum specifications and is able to deliver the vehicles immediately.

After the reverse auction, the City's purchasing agents were made aware of a situation in which Mac Haik nor their agent actually participated in the reverse auction as required by the bid documents. Instead, a representative of Mac Haik sent a message directly to Plan House before the start of the reverse auction stating that they would be unavailable for the auction, and asked Plan House to submit the bid of \$52,000 on their behalf. As a result, Plan House participated in the reverse auction on behalf of Mac Haik and submitted their low bid of \$52,000. This type of arrangement is not allowed by the bid specifications or by Mississippi procurement law.

As a result of these findings, it is recommended that Cannon's total bid of \$106,434 be awarded as the *lowest and best* bid.