

REGULAR CITY COUNCIL MEETING

MUNICIPAL MINUTES CITY OF TUPELO

STATE OF MISSISSIPPI

APRIL 2, 2024

Be it remembered that a regular meeting of the Tupelo City Council was held in the Council Chambers in the City Hall building on Tuesday, April 2, 2024, at 6:00 p.m. with the following in attendance: Council Members Chad Mims, Lynn Bryan, Travis Beard, Nettie Davis and Rosie Jones; Ben Logan, City Attorney and Missy Shelton, Clerk of the Council. Council Member Janet Gaston joined the meeting by phone. Council Member Buddy Palmer was absent. Council Member Travis Beard gave the invocation, and Council Member Lynn Bryan led the pledge of allegiance.

Council President Travis Beard called the meeting to order at 6:00 p.m.

CONFIRMATION OR AMENDMENT TO THE AGENDA AND AGENDA ORDER

Council Member Davis moved, seconded by Council Member Bryan, to approve the agenda and agenda order, as presented. Of those present, the vote was unanimous in favor.

IN THE MATTER OF PROCLAMATION FOR NATIONAL JUNIOR AUXILIARY WEEK

Mayor Todd Jordan presented a proclamation proclaiming the week of April 7-14, 2024 as National Junior Auxiliary Week. Ginger Harbour and Amy Fagan accepted the proclamation. APPENDIX A

PUBLIC RECOGNITION

Council Member Nettie Davis said she hoped everyone had a Happy Easter.

Council Member Chad Mims invited everyone to attend the upcoming Tupelo Show Choir Home Show. The event is scheduled for 6:00 p.m. on April 5, 6 and 7, 2024.

MAYOR'S REMARKS

Mayor Todd Jordan told everyone that the Child Abuse Prevention Awareness event is scheduled for Wednesday afternoon in Fairpark and Bud and Burgers is planned for Friday beginning at 5:30.

STATE OF THE CITY

Mayor Jordan offered highlights of his State of the City address for 2023. A copy of the full document is attached to these minutes as APPENDIX B.

CITIZEN HEARING

A request to speak form was received by the Council Clerk on Wednesday, March 27. However, the request was diverted to the junk folder and wasn't brought to light in time to be placed on the agenda. Council Member Bryan moved, seconded by Council Member Mims, to suspend the rules and allow Athen Walton to speak on behalf of his mother Paula Coleman. Of those present, the vote was unanimous in favor. He spoke concerning the danger of pit bulls in the neighborhood.

IN THE MATTER OF MINUTES OF MARCH 19, 2024 COUNCIL MEETING

Council Member Bryan moved, seconded by Council Member Davis, to approve the minutes of the March 19, 2024, City Council meeting. Of those present, the vote was unanimous in favor.

IN THE MATTER OF BILL PAY

Bills were reviewed at 4:30 p.m. by Council Members Travis Beard and Nettie Davis. Council Member Bryan moved, seconded by Council Member Davis, to approve the payment of the checks, bills, claims and utility adjustments. Of those present, the vote was unanimous in favor. APPENDIX C

IN THE MATTER OF BUDGET AMENDMENT #6 FOR FY 2024

Council Member Bryan moved, seconded by Council Member Davis, to approve budget amendment #6 for FY 2024. Of those present, the vote was unanimous in favor. APPENDIX D

IN THE MATTER OF SURPLUS FIXED ASSETS FOR AUCTION – BUDGET & ACCOUNTING

Council Member Davis moved, seconded by Council Member Mims, to approve the surplus items for auction, no longer needed for use by the City of Tupelo as follows:

Asset 6262	2006 Crown Vic	Vin 2FAFP74V26X122556	\$22,672.00
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Of those present, the vote was unanimous in favor. APPENDIX E

IN THE MATTER OF APPROVAL TO SUBMIT FOR LAND AND WATER CONSERVATION FUND GRANT FOR BALLARD PARK LAKE AND APPROVE MAYOR TO SIGN GOVERNING RESOLUTION

Grant Writer Abby Christian addressed the Council requesting approval for the submission of 'Land and Water Conservation Fund (LWCF) Grant' for Ballard Park Lake and to authorize the Mayor to sign the documents. The grant amount is to be determined, but will be a maximum of \$400,000. The City's match is 50%. Council Member Bryan moved, seconded by Council Member Jones, to approve the submission of the grant. Of those present, the vote was unanimous in favor. APPENDIX F

IN THE MATTER OF DEVELOPMENT CODE AMENDMENT – MULTIFAMILY

Council Member Davis moved, seconded by Council Member Jones, to take a portion of this amendment code of the table. Of those present, the vote was unanimous in favor,

Council Member Davis moved, seconded by Council Member Jones, to approve section TA23-01(2) of the Development Code. Of those present, the vote was unanimous in favor. APPENDIX G

IN THE MATTER OF SURPLUSING PD VEHICLES FOR SALVAGE TO THE INSURANCE COMPANY

Police Chief John Quaka requested that 2 vehicles be approved as surplus for salvage to insurance company, as follows:

2020 Dodge Durango Vin# 1C4RDJG1LC205576
2022 Ford Explorer Hybrid Vin# 1FM5K8AW2NNA08513

Council Member Bryan moved, seconded by Council Member Davis, to approve the surplus. Of those present, the vote was unanimous in favor. APPENDIX H

IN THE MATTER OF APPROVAL OF CONTRACT FOR BID 2024-007PW – MCCULLOUGH BLVD IMPROVEMENTS

Bid # 2024-007PW – McCullough Blvd Improvements was awarded at the March 19, 2024, Council meeting. Council Member Davis moved, seconded by Council Member Jones, to approve the contract for this project to Phillips Contracting Co., Inc. in the amount of \$387,039.00. APPENDIX I

IN THE MATTER OF AWARD OF BID NO 2024-009PW - WARD 7 LAWDALE LPA SIDEWALK IMPROVEMENTS AND TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE CONTRACT SUBJECT TO SUBSEQUENT RATIFICATION BY THE CITY COUNCIL

The City advertised and accepted bids for Bid #2024-009PW – Ward 7 Lawndale LPA Sidewalk Improvements. Two bids were received with the lowest and best bid being from J.M. Duncan, Inc. in the amount of \$219,316.00. Council Member Jones moved, seconded by Council Member Bryan, to award the bid to J.M. Duncan Inc. and to authorize the Mayor and City Clerk to execute the contract subject to subsequent ratification by the City Council. Of those present, the vote was unanimous in favor. APPENDIX J

IN THE MATTER OF APPROVAL OF MAJOR THOROUGHFARE COMMITTEE MEETING MINUTES OF FEBRUARY 12, 2024

Council Member Davis moved, seconded by Council Member Bryan, to accept the minutes of the Major Thoroughfare Committee meeting held on February 12, 2024. Of those present, the vote was unanimous in favor. APPENDIX K

IN THE MATTER OF APPROVAL OF ACCEPTANCE OF FUNDS FROM TUPELO SPORTS COUNCIL

Council Member Mims moved, seconded by Council Member Bryan, to accept the donation of \$4,885.00 to be used for the purchase of synthetic turf material for the baseball complex from the Tupelo Sports Council. Of those present, the vote was unanimous in favor. APPENDIX L

IN THE MATTER OF SURPLUS FIXED ASSET ITEMS FOR AUCTION

Council Member Bryan moved, seconded by Council Member Jones, to approve the surplus items for auction, no longer needed for use by the City of Tupelo, as follows:

2001 Dodge Ram P/U	1B7HC16Y71S182038	Asset # 10761
RCA TV/VCR	750615107	Asset #11576

Of those present, the vote was unanimous in favor. APPENDIX M

IN THE MATTER OF APPROVAL OF TUPELO PARK AND RECREATION DEPARTMENT ADVISORY BOARD MINUTES FOR NOVEMBER 16, 2023

Council Member Davis moved, seconded by Council Member Jones, to accept the minutes of the Tupelo Park and Recreation Department Advisory Board minutes for November 16, 2023. Of those present, the vote was unanimous in favor. APPENDIX N

IN THE MATTER OF BID AWARD FOR GUMTREE AND HANCOCK PARK PAVILION ADDITIONS - BID #2024-006PR

The City advertised and accepted bids for Bid #2024-006PR – Gumtree and Hancock Park Pavilion Additions. One bid was received from M & N Construction LLC in the amount of \$1,225,800.00. Council Member Palmer moved, seconded by Council Member Gaston, to find that the single bid is responsive and commercially reasonable and to award the bid to M & N Construction LLC. Of those present, the vote was unanimous in favor. APPENDIX O

IN THE MATTER OF APPROVAL OF CADENCE BANK ARENA MINUTES OF FEBRUARY 26, 2024

Council Member Mims moved, seconded by Council Member Jones, to accept the minutes of the Cadence Bank Arena of February 26, 2024. Of those present, the vote was unanimous in favor. APPENDIX P

IN THE MATTER OF REQUEST FOR APPROVAL OF SURPLUS ITEM FOR AUCTION

Council Member Bryan moved, seconded by Council Member Davis, to approve the surplus item for auction, no longer needed for use by the City of Tupelo, as follows:

1995 555D Ford Backhoe (Unit T-7), S/N A431357

Of those present, the vote was unanimous in favor. APPENDIX Q

IN THE MATTER OF RESOLUTION DETERMINING THE NECESSITY FOR AND INVOKING THE AUTHORITY GRANTED TO MUNICIPALITIES BY THE LEGISLATURE WITH RESPECT TO TAX INCREMENT FINANCING; DETERMINING THAT THE TAX INCREMENT FINANCING PLAN, TUPELO COMMONS PROJECT, TUPELO, MISSISSIPPI, FEBRUARY 2004 OF THE CITY (THE “2004 TIF PLAN”), AS AMENDED AND RESTATED BY THE TAX INCREMENT FINANCING PLAN, TUPELO COMMONS PROJECT, TUPELO,

MISSISSIPPI, FEBRUARY 2004, AS AMENDED AND RESTATED APRIL 2024 (THE “AMENDED AND RESTATED TIF PLAN”) PROPOSES A PROJECT THAT IS ELIGIBLE FOR TAX INCREMENT FINANCING UNDER THE LAWS OF THE STATE; AUTHORIZING AND APPROVING THE AMENDED AND RESTATED TIF PLAN FOR THE PURPOSES AS PROVIDED HEREIN; AUTHORIZING AND APPROVING THAT A PUBLIC HEARING BE CONDUCTED IN CONNECTION WITH THE AMENDED AND RESTATED TIF PLAN; AND FOR RELATED PURPOSES

City Attorney Ben Logan explained that the 2004 Tupelo Commons TIF project is set to expire on May 1, 2024 when the final payment on the Series 2009 TIF bonds is made. The developer intends to perform additional work on the public improvements within the TIF district before dedicating them to the city. Amendment and Restatement of the TIF plan is necessary to accomplish these objectives. Council Member Bryan moved, seconded by Council Member Davis, to approve the Resolution stating this intent and approving the conduct of a public hearing concerning amending and restating the TIF plan. Of those present, the vote was unanimous in favor. APPENDIX R

IN THE MATTER OF APPROVAL OF CONTRACT WITH GOODWYN MILLS CAWOOD FOR CONSULTATION ON THE CITY OF TUPELO 2025-2040 COMPREHENSIVE PLAN UPDATE – PHASE I

Council Member Bryan moved, seconded by Council Member Jones, to approve a contract with Goodwin Mills Cawood for consultation on the City of Tupelo 2025-2040 comprehensive plan update – Phase I. This contract is in the amount of \$80,000.00 and will be completed in FY 2024. Of those present, the vote was unanimous in favor. APPENDIX S

IN THE MATTER OF APPROVAL OF CONTRACT WITH GOODWYN MILLS CAWOOD FOR CONSULTATION ON THE CITY OF TUPELO 2025-2040 COMPREHENSIVE PLAN UPDATE – PHASE II

Council Member Davis moved, seconded by Council Member Bryan, to approve a contract with Goodwin Mills Cawood for consultation on the City of Tupelo 2025-2040 comprehensive plan update – Phase II. This contract is in the amount of \$95,000.00 and will be completed in FY 2025. Of those present, the vote was unanimous in favor. APPENDIX T

IN THE MATTER OF APPROVAL TO SURPLUS ASSETS TO AUCTION

Council Member Bryan moved, seconded by Council Member Davis, to approve the surplus item for auction, no longer needed for use by the City of Tupelo, as follows:

2011 Nissan Pathfinder 5N1AR1NN2BC618566 Asset # 3549

Of those present, the vote was unanimous in favor. APPENDIX U

IN THE MATTER OF LIEN RESOLUTIONS FOR UNPAID DEMOLITION

Council Member Bryan moved, seconded by Council Member Mims, to approve a Resolution Adjudicating Cost and Assessing Lien Against Real Property associated with demolitions under Miss. Code Ann. 21-19-11(1972 as amended) for the following properties:

502 North Spring Street Parcel # 089K-31-102-00
555 Magazine St Parcel # 089P-31-070-00
205 Bowen/Stephen D Lee Parcel # 077Q-36-025-00

Of those present, the vote was unanimous in favor. APPENDIX V

IN THE MATTER OF LIEN RESOLUTION FOR UNPAID LOT MOWING OF PROPERTY

Council Member Davis moved, seconded by Council Member Jones, to approve a Resolution Adjudicating Cost and Assessing Lien Against Real Property associated with demolitions under Miss. Code Ann. 21-19-11(1972 as amended) for the following property:

527 North Church St Parcel # 077F-26-179-00

Of those present, the vote was unanimous in favor. APPENDIX W

IN THE MATTER OF DEVELOPMENT CODE AMENDMENT – SIGNS (MOVED TO STUDY AGENDA ON FEBRUARY 20, 2024)

This item remained on the study agenda.

ADJOURNMENT

There being no further business to come before the Council at this time, Council Member Bryan moved, seconded by Council Member Jones, to adjourn the meeting at 6:24 PM. Of those present, the vote was unanimous in favor.

This the 2nd day of April, 2024.

Travis Beard, Council President

ATTEST:

Missy Shelton, Council Clerk

APPROVED

Todd Jordan, Mayor

Date