

REQUEST FOR PROPOSALS

Un-Priced Technical Proposals

To provide

**2021 CAB AND CHASSIS 4x4
(Equal or Equivalent to a 2021 F-550 4x4 SD Super Cab)
Quantity: 1**

**A Reverse Auction Event
For
City of Tupelo, Mississippi**

BID # 2020-031WL

Publication Dates:.....	August 25, 2020 and September 1, 2020
BID Response Deadline:	September 14, 2020 10:00 AM
Reverse Auction Window:.....	October 5, 2020 10:00 – 10:15 AM

ADVERTISEMENT FOR PROPOSALS

The City of Tupelo is seeking un-priced technical proposals from equipment dealers for:

2021 CAB AND CHASSIS 4X4
(Equal or equivalent to a 2021 F-550 4x4 SD Super Cab)
Quantity: 1
BID # 2020-031WL

Deadline for receipt of un-priced technical proposals is 10:00 AM on September 14, 2020 at City Hall, 71 East Troy Street, Tupelo, Mississippi 38804 PO Box 1485 Tupelo, Mississippi 38802-1485.

Pursuant to MS Code 31-7-13 and House Bill 1109, this commodity will be procured through a multi-step procurement process, including a Reverse Auction. In Phase One, un-priced technical proposals are evaluated for potential acceptability based upon pre-determined criteria. In Phase Two, only those bidders whose technical proposals are determined acceptable shall be invited to provide priced bids for consideration. City of Tupelo encourages vendor participation in this multi-step process. Complete instructions are provided in the specifications package.

Official un-priced proposal documents can be downloaded from Central Bidding at www.centralbidding.com for a fee. Detailed specifications may also be obtained by contacting Traci Dillard, Purchasing Agent at 662-841-6456, Traci.Dillard@tupeloms.gov or from the address above. Electronic bids and/or reverse auction bids and proposals can be submitted at www.centralbidding.com at no charge. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814.

The City of Tupelo is an equal opportunity employer and hereby notifies all bidders that it will affirmatively insure that, in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, age, disability or national origin in consideration for an award.

The City of Tupelo reserves the right to reject any and or all bids, waive technicalities, informalities or irregularities in the bids received, solicit new bids or to choose that bid which is deemed to be in the best interest of the City of Tupelo.

Traci Dillard
Purchasing Agent

Publishing Dates:
August 25, 2020 and September 1, 2020

(PHASE ONE OF A MULTI-STEP PROCUREMENT PROJECT)

**2021 CAB AND CHASSIS 644
(Equal or equivalent to a 2021 F-550 4x4 SD Super Cab)
Quantity: 1
BID # 2020-031WL**

I. GENERAL

The City of Tupelo will accept competitive sealed un-priced proposals until September 14, 2020, at City Hall, 71 East Troy Street, Tupelo, Mississippi 38804 or online at www.centralbidding.com. All un-priced proposals must be equal in performance and quality to the specifications.

If City Hall is closed for business at the time of the deadline, proposals will be accepted and opened on the next business day of the City, at the originally scheduled hour.

II. TECHNICAL SPECIFICATIONS

The City of Tupelo will be accepting proposals for one (1) 2021 Cab and Chassis 4x4 (Equal or equivalent to a 2021 F-550 4x4 SD Super Cab) to be used with a Bucket Truck.

POWERTRAIN

- Engine
 - 6.7L 4V OHV V8 Turbo Diesel B20 (Equal or equivalent to Power Stroke)
 - 240 Amp Heavy Duty Alternator
 - Dual 78-AH 750 CCA Batteries
 - GVWR: 19,500 lb Payload Package
- Transmission
 - 10-Speed Automatic (Equal or equivalent to TorqShift)
 - Drive Modes: Normal, Tow/Haul, Eco and Deep Sand/Snow and Slippery
 - Limited Slip w/4.88 Axle Ratio
- Transfer case skid plates
- Transmission Power Take-Off Provision (Shall include transmission mounted live drive and stationary mode PTO)

WHEELBASE

- 192" Wheelbase

WHEELS & TIRES

- Tires: 225/70Rx19.5G BSW Traction
- Shall include four (4) traction tires on the rear and two (2) A/P tires on the front
- Wheels: 19.5" Argent Painted Steel

SEATS & SEAT TRIM

- HD Vinyl 40/20/40 Split Bench Seat (Shall include center armrest, cup holder, storage and driver's side manual lumbar)

POWER EQUIPMENT GROUP

- Accessory Delay
- Advanced Security Pack (Shall include anti-theft System and inclination/intrusion sensors) (Equal or equivalent to SecuriLock Passive Anti-Theft System)
- Trailer Tow Mirrors w/Power Heated Glass (Shall include manual telescoping, heated convex spotter mirror and integrated clearance lights and turn signal indicators.)
- Power Locks

- Power Front and Rear Side Windows (Shall include 1-touch up/down driver/passenger window)
- Remote Keyless Entry

EXTRA HEAVY-DUTY FRONT END SUSPENSION – 7,500 GAWR

REAR VIEW CAMERA & PREP KIT

STEERING WHEEL-MOUNTED CRUISE CONTROL

DAYTIME RUNNING LAMPS

PICK-UP BOX DELETE

- Delete Pick-Up Box
- Rear Bumper Delete
- Spare Wheel, Tire, Carrier and Jack Delete

TRAILER BRAKE CONTROLLER

- Shall be compatible with electronic actuated drum brakes
- Shall include smart trailer tow connector
- Class “V” Trailer Hitch

RADIO

- AM/FM Stereo

COLORS

- Exterior: Oxford White
- Interior: Gray

BODY (Provided by Tupelo Water & Light Department)

- Cab and chassis must be drop shipped to successful body bidder

EMISSIONS

- 50-State Emissions System

WARRANTY

- Basic: 36,000 Miles/36 Months
- Powertrain: 60,000 Miles/60 Months
- Corrosion Perforation: Unlimited Miles/60 Months
- Roadside Assistance: 60,000 Miles/60 Months

GENERAL BIDDER REQUIREMENTS

- The City of Tupelo reserves the right to reject any and all bids, to waive informalities in the bid, or to award to whomsoever they may choose.
- The City of Tupelo will reject any and all bids which include an escalation charge or clause (including fuel surcharges).
- Bidder shall state details of all standard and extended warranties furnished, including parts and labor for all components.
- Any warranty labor to be performed by City of Tupelo mechanics shall be reimbursed by the bidder at the City of Tupelo’s current labor rate.
- Delivery – The successful bidder shall deliver the truck to the Tupelo Water & Light Department, 320 N Front Street, Tupelo, MS 38804.

III. SUBMISSION OF UN-PRICED TECHNICAL PROPOSALS:

There are several documents to submit in order to be considered for invitation to participate in the Reverse Auction and possible award on this project. Proposals shall contain the following documentation at a minimum. SEE INSTRUCTIONS, FORMS AND CHECKLISTS PROVIDED ON THE FOLLOWING PAGES.

It is understood that bidders who submit proposals have read, understood and accepted these specifications as written, and by submitting a proposal, agree to meet the specifications as written. Proposal modifications, alterations or corrections received after the closing time specified shall not be considered. Proposals must remain valid for a minimum of 60 days from the opening date. City of Tupelo is a Tax Exempt Government Entity.

To be considered, un-priced technical proposals must be signed by an owner or authorized officer or manager of the bidding company. It is the bidder's responsibility to ensure timely and complete proposals are received with all required documentation included. Late and/or incomplete proposals will not be considered.

If you are selected to receive an invitation to provide priced bids, complete instructions for submitting priced bids shall be provided in the invitation.

IV. QUESTIONS

Failure to examine any specifications and instructions will be at bidder's risk. All procedural and technical questions, or if the attached specifications are incomplete, not clear, or not standardized, shall be made in writing and addressed to the following.

General questions regarding this request should be directed to Traci Dillard, Purchasing Agent, at the City of Tupelo Purchasing Department, 71 East Troy Street, Tupelo, MS 38804. The phone number is 662-841-6456. Email: Traci.Dillard@tupeloms.gov

For questions concerning the technical specifications, prospective bidders may contact Tommy Monts at Tupelo Water & Light Department. The phone number is 662-841-6463. Email: Tommy.Monts@tupeloms.gov

No oral explanations by any member of the City staff will be binding. Receipt of addenda must be acknowledged in writing. Submitting vendors shall be responsible for ensuring that they have received any and all addenda.

V. OPENING

Proposal openings, whether electronic or traditional paper method, shall be conducted any time after they are received and shall be conducted by at least two procurement officials. From that point forward, proposals will be considered under advisement. City of Tupelo may conduct written or oral discussions with potential bidders.

The City of Tupelo reserves the right to determine responsive offers or proposals, waive minor informalities in the process, to reject any and all offers or proposals, and to invite priced bids from those companies believed most advantageous to the City.

VI. OTHER

THIS IS A MULTI-STEP PROCUREMENT PROJECT TO BE COMPLETED IN TWO SEPARATE PHASES.

Phase One is the solicitation and receipt of un-priced technical proposals for consideration. Deadline for receipt of technical proposals is 10:00 AM on, 2020 September 14, 2020 at City Hall, 71 East Troy Street, Tupelo, Mississippi 38804 or PO Box 1485, Tupelo, Mississippi 38802-1485 or electronically at www.centralbidding.com by the same time.

Phase Two is the Reverse Auction Event in which bidders will provide priced bids for the equipment requested, based upon their approved technical proposal. If your un-priced technical proposal is approved as acceptable, you will be invited to enter the Reverse Auction Event and assigned a username and password for access to the online bidding site by Central Bidding. Central Bidding can be contacted at www.centralbidding.com or by calling 225-810-4814.

- Time window for receipt of priced bids will be October 5, 2020 10:00 AM – 10:15 AM
- **Reverse Auction** is an auction event in which bidders submit pricing in a decreasing manner. In the City of Tupelo Reverse Auctions, all bidders will be able to see and consider their competitors' bids and decide if additional bidding is necessary on their part.
- There is no advantage for a bidder to wait until near closing time of the auction to place a bid. Any bid placed during the last 5 minutes of the bidding time window will cause an automatic 5-minute extension of time. Each additional bid after that will cause another 5-minute extension, and will continue until 5 minutes have gone by without a bid. At that point, the system will shut down and the auction will end.
- More information regarding the live Reverse Auction event will be provided in the invitation to participate.

VII. INSTRUCTIONS

The following information applies to all proposals. The documents listed below must be included in your proposal, whether submitted by envelope or by electronic method. After you obtained the Specification Package, you can submit proposals by:

1. PROPOSAL SUBMISSION BY SEALED ENVELOPE:

Prior to the deadline for receipt of un-priced technical proposals, deliver your sealed envelope, marked as shown, to the City of Tupelo Purchasing Department, 71 East Troy Street, Tupelo, MS 38804. The envelope must be clearly marked with the Bidder's name and address on the outside and the following in the lower left corner: