

TO: City Council  
FROM: Brad Medrud, Deputy Community Development Director  
DATE: April 15, 2025  
SUBJECT: First Amendment to the Contract with the Washington State Department of Commerce for the 2025 Comprehensive Plan Climate Planning Grant

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1) Recommended Action:

Approve and authorize the Mayor to sign the First Amendment to the Contract with the Washington State Department of Commerce for the 2025 Comprehensive Plan Periodic Update Climate Planning Grant, as recommended by the General Government Committee at their April 15, 2025, meeting to be placed on the consent calendar.

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2) Background:

On a ten-year cycle, the City is required to conduct a Growth Management Act periodic update of its Comprehensive Plan and related development regulations.

The Washington State Department of Commerce Climate Planning Grant allocation is \$500,000. The contract will be for \$420,000 with the remaining \$80,000 allocation available for additional climate related work from 2025 to 2029. The grant has allowed the City to hire consultants to assist with the state requirement to prepare a new Climate Element as part of the 2025 Comprehensive Plan periodic update.

The first amendment would amend the scope of work the City is required to complete to reflect the new periodic update due date of December 31, 2025, and the contract completion date of June 30, 2025. The General Government Committee reviewed the amendment at their April 15, 2025, meeting.

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3) Policy Support:

Goal LU-1: Ensure the Land Use Element is implementable and coordinated with all applicable City plans and the plans of other jurisdictions in the Thurston region.

Policy LU-1.14 Coordinate the Land Use Element with the strategies in the most recent version of the Thurston Climate Mitigation Plan.

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4) Alternatives:

None.

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5) Fiscal Notes:

The total Washington State Department of Commerce grant allocation is \$500,000. The contract will be for \$420,000 with the remaining \$80,000 allocation available for additional climate related work from 2025 to 2029. There is no City match for this grant.

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6) Attachments:

- A. First Amendment – Climate Planning Grant
- B. Contract – Climate Planning Grant