

TO: City Council
FROM: Chris Graham, Facilities Manager
DATE: April 15, 2025
SUBJECT: Service Provider Agreement with Bobbie & Amanda's Cleaning Service for Janitorial Services

1) Recommended Action:

Approve and authorize the Mayor to sign the Service Provider Agreement with Bobbie and Amanda's Cleaning Service for Janitorial Services for the period of April 1, 2025 to March 31, 2028. This item was approved at the General Government Council on April 15, 2025, to be placed on the consent calendar.

2) Background:

With the expiration of the previous contract for janitorial services, the City went through a competitive Request for Proposal (RFP) process and obtained proposals from 10 different janitorial service providers. A panel of four employees independently scored the proposals, and the highest-scoring service provider—Bobbie and Amanda's Cleaning Service—was chosen. This service provider agreement covers the period of April 1, 2025 to March 31, 2028.

3) Policy Support:

Refine and Sustain a Great Organization:

- Be good stewards of public funds by following sustainable financial strategies.
 - Create a dynamic culture of Diversity, Equity, Inclusion, and Belonging.
-

4) Alternatives:

- Recommend changes to lease agreement.
 - Do not authorize the Mayor to sign the lease agreement.
-

5) Fiscal Notes:

Year 1: \$266,097.

Year 2: \$272,311.

Year 3: \$278,712.

6) Attachments:

- A. Service Provider Agreement with Bobbie & Amanda's Cleaning Service for Janitorial Services