

TO: City Council
 FROM: Shelly Carter, Deputy Finance Director
 DATE: April 15, 2025
 SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff are seeking City Council ratification of:

- March 28, 2025, payment of Eden vouchers 174509 to 174517 in the amount of \$1,308.15; payment of Enterprise vouchers 186252 to 186305 in the amount of \$531,644.52 and electronic payments 905438 to 905468 in the amount of \$241,560.68 and wire payments in the amount of \$322,442.09
- April 04, 2025, payment of Eden vouchers 174518 to 174519 in the amount of \$394.38; payment of Enterprise vouchers 186306 to 186370 in the amount of \$388,366.83 and electronic payments 905469 to 905487 in the amount of \$74,574.08

2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request from the Deputy Finance Director. The most significant payments* were:

Vendor		
IRS	265,086.63	3.25.25 payroll taxes
WA ST DEPT OF REVENUE	55,995.22	FEB Excise tax return
BUD CLARY CHEVROLET, INC	54,097.29	2025 Ford Police SUV/AWD replacing 6070399
CITY OF OLYMPIA	25,167.22	Vehicle maintenance Feb 2025
EXP U.S. SERVICES INC	22,528.93	2025 comp plan update climate element dev 2/1-2/28/25
HOUSING AUTHORITY OF THURSTON COUNTY	84,836.25	Remediation of Tumwater Inn final payment
NISQUALLY INDIAN TRIBE	28,985.92	Inmate incarceration fees, FEB 2025
TUMWATER SCHOOL DISTRICT #33	111,435.00	Jan/Feb 2025 Tumwater School impact fees
ASSOCIATION OF WA CITIES	22,869.00	2025 AWC City membership
BARKER RINKER SEACAT ARCHITECTURE	20,632.37	Community Center study services thru 1/31/2025
BUD CLARY CHEVROLET, INC	61,945.45	2024 Ford Police SUV replacing 6070304
FASTSIGNS LACEY	21,616.85	Sign – Front of City Hall
RH2 ENGINEERING, INC	30,452.95	SE Reservoir services thru 2/23/2025
CENTRALSQUARE TECH, LLC	39,133.37	Annual maintenance fee - Lucy

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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- 3) Policy Support:
- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- Ratify the vouchers as proposed.
 - Develop an alternative voucher review and approval process.
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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval