

MEETING MINUTES

TUMWATER CITY COUNCIL
July 1, 2025



CONVENE: 7:00 p.m.

PRESENT: Mayor Debbie Sullivan and Councilmembers Peter Agabi, Michael Althaus, Joan Cathey, Leatta Dahlhoff, Angela Jefferson, Eileen Swarthout, and Kelly Von Holtz.

Staff: City Administrator Lisa Parks, Assistant City Administrator Kelly Adams, City Attorney Karen Kirpatrick, Police Chief Jay Mason, Information Technology Director Lance Inman, Transportation & Engineering Director Brandon Hicks, Parks & Recreation Director Chuck Denney, Communication Manager Jason Wettstein, GIS Manager Jennifer Radcliff and Deputy City Clerk Tracie Core.

SPECIAL ITEMS:

PROCLAMATION: Councilmember Swarthout read a proclamation declaring the month of July 2025 as *Park & Recreation Month*. The proclamation calls upon the people of the City of Tumwater to recognize the benefits derived from Tumwater's parks and recreation programs.

Mayor Sullivan presented the proclamation to Chuck Denney, Parks & Recreation Director.

PUBLIC COMMENT: Public comment was given by residents Holthaus and Cherniske.

CONSENT CALENDAR:

- a. Approval of Minutes: City Council, May 20, 2025
- b. Approval of Minutes: City Council, June 17, 2025
- c. Approval of Minutes: City Council Work Session, June 10, 2025

- d. Payment of Vouchers
- e. 2025 Community Human Services Program Funding

MOTION: **Councilmember Dalhoff, moved, seconded by Councilmember Von Holtz, to approve the Consent Calendar as published. A voice vote approved the motion unanimously.**

**COUNCIL
CONSIDERATIONS:**

**2024
TRANSPORTATION
BENEFIT DISTRICT
ANNUAL REPORT**

Director Hicks gave a presentation on the Transportation Benefit District (TBD) Annual Report for 2024. Director Hicks shared the following accomplishments:

- 4 lane miles of repaving
- 5,300 tons HMA
- 6,700 square yards of pavement repair
- 3 lane miles of striping
- 4,000 raised pavement markers
- 0.76 miles of new bike lanes

Projects with TBD funding included the I-5/Trospen/Capital Reconfiguration and Pedestrian and Bicycle Improvements at Israel and Linderson, Linwood Avenue and 2nd Avenue. The Council supported the release of the 2024 TBD Annual report.

Director Hicks thanked Communications for their assistance in the creation of the TBD Annual report.

MOTION: **Councilmember Jefferson, moved, seconded by Councilmember Swarthout, to approve the 2024 Transportation Benefit District Annual Report. A voice vote approved the motion unanimously.**

**ORDINANCE NO.
O2025-002 PUGET
SOUND ENERGY
FRANCHISE
AGREEMENT**

GIS Manager Radcliff presented Ordinance No. O2025-002, Puget Sound Energy (PSE) Franchise Agreement renewal. GIS Manager Radcliff said that PSE requested the agreement be renewed for 5 years per the terms of agreement. Council asked if there was any costs associated with the renewal and staff confirmed there are none. GIS Manager Radcliff requested that O2025-002 be placed on the consent calendar at the July 15, 2025, council meeting.

MOTION: Councilmember Von Holtz, moved, seconded by Councilmember Jefferson, to forward Ordinance No. O2025-002, Puget Sound Energy Franchise Agreement Renewal for consideration within the consent calendar at the July 15 council meeting. A voice vote approved the motion unanimously.

**COMMITTEE
REPORTS:**

PUBLIC HEALTH & SAFETY:
Peter Agabi

Councilmember Agabi reported that the next Public Health & Safety meeting is scheduled for July 8, 2025, and the following items are on the agenda:

- Interlocal agreement with TCOMM911 for subscriber radio programming
- Interlocal agreement with TCOMM911 for US Digital Designs alerting
- School Resource Officer Contract

GENERAL GOVERNMENT:
Michael Althausen

Councilmember Althausen reported that the next General Government Committee meeting is on July 8, 2025, and the following items are on the agenda including a continued discussion from a previous meeting on the Comprehensive Plan Update of the Conservation plan for 2025:

- 2025 Comprehensive Plan Periodic Update – 2025 Development Code
- Amended 5901 and 5917 Black Lake-Belmore SW 10 Percent Annexation Petitions
- Resolution No. R2025-011, 93rd Avenue SW and Case Road SW Annexation

PUBLIC WORKS:
Eileen Swarthout

Councilmember Swarthout reported that the July 3, 2025 meeting has been cancelled. The next Public Works Committee meeting will be on July 17, 2025 and will include:

- Site Lease Agreement with T-Mobile for Telecommunications Equipment in Zone 4
- Interagency Agreement with Washington Department of Commerce for Washington Electric Vehicle Charging Program Closeout Update
- Fire Stations Solar and Battery Storage Feasibility Assessments Closeout Update

BUDGET & FINANCE:
Debbie Sullivan

Mayor Sullivan reported that the 2025 Community Human Services Program funding on tonight's consent calendar was approved at the last Budget and Finance meeting. Their next meeting will be on July 25, 2025.

**MAYOR/CITY
ADMINISTRATOR'S
REPORT:**

City Administrator Parks thanked the Golf Course staff for their work on the Clipper Scramble Golf Tournament which raised over \$84,000 for scholarships and grants. City Administrator Parks said the July 22, 2025 Council Work Session will be hybrid in the Council Chambers and encouraged Council to attend in person if possible.

Mayor Sullivan congratulated Jay Mason as he is Police Chief as of July 1, 2025. Mayor Sullivan reported on meetings she had attended including the AWC conference with some fellow Councilmembers. Mayor Sullivan encouraged everyone to attend the City of Tumwater 4th of July festivities.

**COUNCILMEMBER
REPORTS:**

Councilmembers Agabi, Althausen, Dahlhoff, Jefferson, Swarthout and Von Holtz reported on meetings and events attended.

Councilmember Cathey had nothing to report.

ADJOURNMENT:

With there being no further business, Mayor Sullivan adjourned the meeting at 7:54 p.m.

Prepared by Tracie Core, Deputy City Clerk