

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: July 16, 2024
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- June 28, 2024, payment of Eden vouchers 174107 to 174124 in the amount of \$201,130.88 and electronic payments 903028 to 903034 in the amount of \$72,646.68 and wire payments in the amount of \$237,578.99; and Enterprise vouchers 183794 to 183837 in the amount of \$58,355.18 and electronic payments 904430 to 904446 in the amount of \$42,564.65 and wire payments in the amount of \$70,569.70.
 - July 05, 2024, payment of Enterprise vouchers 183838 to 183846 in the amount of \$110,106.82 and electronic payments 904447 to 904451 in the amount of \$13,541.89.
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request of the Assistant Finance Director. The most significant payments* were:

Vendor		
WA ST DEPT OF REVENUE	70,569.70	MAY USE TAX AND EXCISE TAX
HERITAGE RESTORATION, INC	82,424.92	BREWMASTER'S HOUSE RESTORATION SERVICES – STRUCTURE DRAW 3

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval