

TO: City Council
FROM: Michael Matlock, Community Development Director
DATE: January 21, 2025
SUBJECT: Waiver of TMC 15.01.080(B)

1) Recommended Action:

Waive the sixty-day requirement of TMC 15.01.080(B) and authorize a partial refund of the plan review fee in the amount of \$759,017.07 to the State of Washington.

2) Background:

In March of 2024 the State of Washington paid a plan review fee of \$948,771.34 for a proposed library and state archives building in Tumwater. The selected site has Pocket Gophers. Due to ongoing delays with completion of the Habitat Conservation Plan, the Secretary of State's Office has withdrawn their building permit application and will seek to find another suitable site for construction.

TMC 15.010.80 allows the Building Official to refund 80% of a plan review fee if a permit application is withdrawn within sixty calendar days of application. Based on the work completed to-date, staff is asking City Council to waive the sixty-day requirement of section TMC 15.01.080(B), allowing the city to refund 80% of the fee back to the State of Washington.

3) Policy Support:

Be good stewards of public funds by following sustainable financial strategies.

4) Alternatives:

Do not authorize the waiver of TMC 15.010.80(B).

5) Fiscal Notes:

Waiving TMC 15.010.80(B) will result in a refund of \$759,017.07 to the State of Washington. The City will retain \$189,754.27.

6) Attachments:

N/A