

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: July 02, 2024
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- June 14, 2024, payment of Eden vouchers 174076 to 174101 in the amount of \$333,084.98 and electronic payments 903014 to 903027 in the amount of \$178,004.56 and wire payments in the amount of \$251,134.62; and Enterprise vouchers 183657 to 183736 in the amount of \$218,187.86 and electronic payments 904386 to 904407 in the amount of \$100,269.83.
 - June 21, 2024, payment of Eden vouchers 174102 to 174106 in the amount of \$570.57; and Enterprise vouchers 183737 to 183793 in the amount of \$362,061.86 and electronic payments 904408 to 904429 in the amount of \$790,537.85.
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request of the Assistant Finance Director. The most significant payments* were:

Vendor		
CITY OF OLYMPIA	45,200.00	MARK NOBLE TRAINING CENTER AGREEMENT 2 ND HALF 2024
GORDON PRODUCTS, INC	25,224.69	WRS NEW OFFICE FURNITURE 50%
J.A. MORRIS CONSTRUCTION, LLC	35,647.14	WRS RELOCATION CONSTRUCTION TENANT IMPROVEMENTS
CLARY LONGVIEW, LLC	57,914.87	2024 FORD F150 LIGHTNING – WRS OPERATIONS
AWC EMPLOYEE BENEFIT TRUST	142,792.24	JUNE COLLECTIONS JULY PREMIUMS
FEHR & PEERS	50,077.80	TRANSPORTATION MASTER PLAN & IMPACT FEES
NISQUALLY INDIAN TRIBE	40,404.00	INCARCERATION & BOOKING FEES, MAY 2024
LEOFF HEALTH & WELFARE TRUST	53,537.38	JUNE COLLECTIONS FOR JULY PREMIUMS POL MD
LOTT WASTEWATER ALLIANCE	715,267.95	MAY 2024 LOTT FEES

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial

- strategies.
- Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval