

TO: City Council
FROM: Lisa Parks, City Administrator
DATE: December 5, 2023
SUBJECT: Cancellation of the December 19th Regular Council Meeting

1) Recommended Action:

Pass a motion to approve the cancellation of the December 19th regular Council meeting.

2) Background:

There are no time sensitive work items scheduled on the December 19th Council agenda. It is recommended that the meeting be canceled.

3) Policy Support:

Council Rules:

2.1 Regular. Regular Meetings are recurring meetings held in accordance with a periodic schedule declared by statute or rule. A Regular Meeting may be canceled by a motion of the Council or by failure to produce a quorum.

4) Alternatives:

- ☐ Continue with the scheduled December 19th Council meeting.
 - ☐ Some other course of action.
-

5) Fiscal Notes:

There is no fiscal impact associated with this request.

6) Attachments:

None.