

TO: City Council  
FROM: Jared VerHey, Capital Projects Manager  
DATE: March 17, 2026  
SUBJECT: Reimbursable Agreement with Washington State Department of Transportation for the Deschutes Valley Trail Project

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1) Recommended Action:

Authorize the Mayor to sign the Reimbursable Agreement with Washington State Department of Transportation (WSDOT) for the Deschutes Valley Trail Project.

Due to permitting and funding deadlines, this Agreement was not reviewed by the Public Works Committee before going to City Council.

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2) Background:

The Deschutes Valley Trail is a multi-use trail from Historical Park to Pioneer Park consisting of seven total segments (A1, A2, B, C, D, Palermo Spur and Deschutes Valley Park Spur). Segment A1 was constructed in 2021. Design of the remaining six segments (A2, B, C, D, Palermo Spur and Deschutes Valley Park Spur) was initiated in October 2025.

The six segments of trail extend over two miles, traverse varying and complex terrain features, and navigate through and adjacent to critical areas. The trail system consists of three water crossings requiring bridges over a drainage ditch, the Deschutes River, and its side channels. The trail will be 10' wide with 2' gravel shoulders on each side and will be designed to meet ADA guidelines for accessibility.

This agreement provides funding for Washington State Department of Transportation staff to complete review of environmental documents for permitting the project.

In coordination with the Transportation Department Director and due to time constraints associated with the project permitting and funding deadlines, this Agreement was not reviewed with the Public Works Committee prior to City Council.

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3) Policy Support:

**Strategic Priorities & Goals 2026-2032**

Create and maintain a transportation system safe for all modes of travel. Develop a citywide trail system.

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4) Alternatives:

- Reject the agreement.
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5) Fiscal Notes:

This reimbursable agreement is for \$10,000, however, the city will only be billed actual direct and related indirect costs.

The project includes a mix of grants, and funds from the Metropolitan Park District, Park Impact Fees, and the General Fund.

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6) Attachments:

- A. Reimbursable Agreement with Washington State Department of Transportation for the DVT Project