

## MEMORANDUM

**TO:** Debbie Sullivan, Mayor  
City Council

**FROM:** Troy Niemeyer, Finance Director

**DATE:** December 2, 2025

**RE:** Resolution No. R2025-018 – 2026 Fee Schedule

The City annually updates the City fees for various services. This memo provides general background and justification for the proposed fee changes. General housekeeping edits have been made to update section language and references.

### **Table I – Business Licenses, Administrative & Publications**

- No changes to any fees on this table.

### **Table II – Zoning, Land Division & Environmental**

- **Park Impact Fees** – Updated housing type terms to add “Middle Housing”, which includes duplexes, triplexes, quadplexes, and cottage housing.
- **Park Impact Fees (cont’d)** - Removed language regarding multi-family and “attached or detached” homes as a result of adding the new housing type “Middle Housing”.
- **Transportation Concurrency** – Increased fees by 1.5%.

### **Table III – Building & Fire Safety**

- **Building Code Fees** – “Middle Housing” housing type and associated fees added. See Table II changes for “Middle Housing” definition.

### **Table IV – Transportation, Engineering, Utilities & Utility Connections**

- **Transportation & Engineering Licensing and Permit Fees** – Increased to reflect current rates.
- **Street & Alley Vacation** - New Hearing, Ordinance, and Adoption fee of \$640.00 added.
- **Utility Connection Fees:**
  - Water fees increased by 9%
  - Sewer fees increased by 4%
  - LOTT Capacity Development Charge increased from \$7,434.99 to \$7,806.74.

#### **Table V – Public Safety**

- **Fire Alarm Systems** – 3<sup>rd</sup> alarm fee increased from \$401.00 to \$413.00.
- **Prescribed Burning** – Added a prescribed burn permit application fee of \$220.00

#### **Table VI – Recreation**

- **Recreation Services** – Increased athletic field use fee from \$20.00 to \$22.00.
- **Public Events Permit** – Increased permit fee from \$10.00 to \$50.00.

#### **Table VII – Utility Rates**

- **Utility Rates**
  - Water rate increase of 5.5%
  - Sewer rate increase of 6.5%
  - Storm rate increase of 8%
- **Connection Fees**
  - Water fee increase of 9%
  - Sewer fee increase of 4%
- **Non-Residential Water Rates – per hundred cubic feet (~750 gallons)**
  - General Commercial - Increase from \$3.54 to \$3.73
  - Irrigation – Increase from \$4.23 to \$4.46
- **LOTT Wastewater Service Charge** – Increase of 3% to \$48.95, per LOTT.

#### **Table VIII – Utility Rebates & Incentives**

- Table name changed from Life-line Program to Utility Rebates & Incentives for better clarity.
- **Life-line Program** – No changes to the program; all discounts remain at 50% for regular utility rates and associated fees.