

TO: City Council
FROM: Patrick Soderberg, Program Manager
DATE: December 2, 2025
SUBJECT: Service Provider Agreement with Carollo Engineers for the 2025 Sanitary Sewer Comprehensive Plan Update

1) Recommended Action:

Approve and authorize the Mayor to sign the Service Provider Agreement for the 2025 Sanitary Sewer Comprehensive Plan Update.

This agreement was recommended for approval via consent calendar by the Public Works Committee at their November 20, 2025 meeting.

2) Background:

The City of Tumwater sewer system spans approximately 4,200 acres with 5,700 sewer accounts. A Comprehensive Sanitary Sewer Plan details the sewer system, evaluates the capacity of the system, and identifies areas where the city should plan for growth, system repair or upgrades. Prior to initiating any system improvements, the sewer plan must be reviewed and approved by the State. The city reviewed qualifications in March 2025, and selected Carollo Engineers, Inc. as the most qualified firm to assist with the update.

3) Policy Support:

A comprehensive sewer plan is required to be developed and approved by the State according to [RCW 90.48.110](#) and [WAC 173-240-050](#) prior to the constructing or modifying domestic wastewater facilities.

4) Alternatives:

- ☐ Without an updated comprehensive sewer plan, the city would have to stop or delay any new construction or modifications to existing wastewater conveyances and facilities until an updated plan is approved by the State.
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5) Fiscal Notes:

Total cost for this project is \$474,416.00. These funds are available and authorized by the 2025-2026 Sanitary Sewer fund approved budget.

6) Attachments:

- A. Service Provider Agreement for the 2025 Sanitary Sewer Comprehensive Plan Update