

TO: City Council
FROM: Doug Sampson, Accounting Technician
DATE: December 02, 2025
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff are seeking City Council ratification of:

- November 14, 2025, payment of Eden vouchers 174767 to 174770 in the amount of \$1,607.05; payment of Enterprise vouchers 188455 to 188502 in the amount of \$586,437.01 and electronic payments 906427 to 906455 in the amount of \$342,657.98
Wire payments in the amount of \$302,017.86
 - November 21, 2025, payment of Eden vouchers 174771 to 174779 in the amount of \$2,078.67; payment of Enterprise vouchers 188503 to 188566 in the amount of \$445,206.72 and electronic payments 906456 to 906477 in the amount of \$96,118.89
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request from the Deputy Finance Director. The most significant payments* were:

Vendor		
HDR ENGINEERING INC	32,082.72	8.24.25 – 9.27.25 progress report I5 On/Off Ramp Tumwater BLVD NB
ACTIVE CONSTRUCTION, INC.	252,490.48	PE#20 I-5 TROSPER
CAL-LINE NORTHWEST	44,633.43	New Chipper Model XP-90: PARKS
THURS CO DISTRICT COURT – INFRACTIONS	23,326.00	TCDC Infractions/Citation billings 07-25
CAPITAL INDUSTRIAL INC	79,356.53	Flatbed Truck Bed W/ crane & boxes; Sewer 25-1944
LAKESIDE INDUSTRIES, INC.	361,384.65	PE#4 2025 pavement maintenance

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval