

TO: City Council
FROM: Brad Medrud, Deputy Community Development Director
DATE: May 20, 2025
SUBJECT: 2025 Comprehensive Plan Middle Housing Grant Contract with the Department of Commerce Amendment No. 1

1) Recommended Action:

Approve and authorize the Mayor to sign the 2025 Comprehensive Plan Middle Housing Grant Contract with the Department of Commerce Amendment No.1, as recommended by the General Government Committee at their May 14, 2025, meeting to be placed on the consent calendar.

2) Background:

On a ten-year cycle, the City is required to conduct a Growth Management Act periodic update of its Comprehensive Plan and related development regulations.

The Department of Commerce Middle Housing Grant allocation is \$75,000. The grant has allowed the City to hire a consultant to assist with the state requirement to prepare a development code amendments related to middle housing as part of the 2025 Comprehensive Plan periodic update. The first amendment would amend the scope of work the City is required to complete to reflect the new periodic update due date of December 31, 2025, and the contract completion date of June 30, 2025. The General Government Committee reviewed the amendment at their May 14, 2025, meeting and recommended that it be placed on the City Council's consent calendar.

3) Policy Support:

Goal LU-1: Ensure the Land Use Element is implementable and coordinated with all applicable City plans and the plans of other jurisdictions in the Thurston region.

4) Alternatives:

☐ None.

5) Fiscal Notes:

The total Department of Commerce grant allocation is \$75,000. There is no City match for this grant.

6) Attachments:

- A. First Amendment – Middle Housing Grant
- B. Contract – Middle Housing Grant