

TO: City Council
FROM: Shelly Carter, Deputy Finance Director
DATE: May 20, 2025
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff are seeking City Council ratification of:

- April 25, 2025, payment of Eden vouchers 174535 to 174543 in the amount of \$1,232.30; payment of Enterprise vouchers 186521 to 186583 in the amount of \$1,287,647.20 and electronic payments 905548 to 905585 in the amount of \$2,132,705.54
 - May 02, 2025, payment of Eden vouchers 174544 to 174553 in the amount of \$5,019.99; payment of Enterprise vouchers 186584 to 186650 in the amount of \$666,235.17 and electronic payments 905586 to 905615 in the amount of \$36,344.78 and wire payments in the amount of \$368,485.19
 - May 09, 2025 payment of Eden vouchers 174554 to 174560 in the amount of \$931.89; payment of Enterprise vouchers 186651 to 186700 in the amount of \$642,096.56 and electronic payments 905616 to 905661 in the amount of \$403,852.38 and wire payments in the amount of \$1,760.24
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request from the Deputy Finance Director. The most significant payments* were:

Vendor		
Active Construction, Inc	157,366.66	PE#19 I-5/Trosper RD/Capitol BLVD Reconfiguration
Employment Security Dept	47,866.46	4 th QTR Employment security 2024
King Wood, L.L.C.	576,979.79	Kingswood/Tyee RAB
Miles Resources, LLC	62,735.00	PE#7 Israel, Linderson PED & Bike
Nisqually Indian Tribe	36,981.44	Inmate incarceration fees, March 2025
Online Solutions LLC	21,720.60	Citizenserve user subscription 8/1/25-7/31/26
VAR Technology Finance	62,855.37	GETAC Securities/accessories/warranties contract
LOTT Wastewater alliance	1,914,468.14	March 2025 LOTT fees
Shea Carr & Jewell, Inc.	53,001.93	2 nd Ave PED & Bike
Northwest Cascade Inc	367,149.64	PE#6 Linwood Ave sidewalk
RH2 Engineering, Inc	62,835.45	SE Reservoir services through March 30, 2025
Thurston Co District Court	25,097.00	Infraction/Citation billings 01-2025

Vendor		
WA ST Dept of Revenue	86,237.09	March excise tax and use tax
CLARY LONGVIEW, LLC	56,088.33	2025 Ford K8A Police Utility – New Addition

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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- 3) Policy Support:
- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

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- 4) Alternatives:
- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.

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- 5) Fiscal Notes:
The vouchers are for appropriated expenditures in the respective funds and departments.

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- 6) Attachments:
- A. Exhibit A – Payment of Vouchers – Review and Approval
 - B. Exhibit B – Payment of Vouchers – Review and Approval
 - C. Exhibit C – Payment of Vouchers – Review and Approval