



**Local Government Division (LGD)
Growth Management Services (GMS)
Middle Housing**

1. Grantee City of Tumwater 555 Israel Road SW Tumwater, WA-98501		2. Grantee Doing Business As (optional)	
3. Grantee Representative (only if updated) Brad Medrud Deputy Community Development Department Director (360) 754-4180 bmedrud@ci.tumwater.wa.us		4. COMMERCE Representative (only if updated)	
5. Original Grant Amount (including any previous amendments) \$75,000	6. Amendment Amount No change	7. New Grant Amount \$75,000	
8. Amendment Funding Source Federal: State: X Other: N/A:		9. Amendment Start Date Date of Execution	10. Amendment End Date June 30, 2025
11. Federal Funds (as applicable): N/A	Federal Agency: N/A	ALN: N/A	
12. Amendment Purpose: The purpose of this amendment is to modify the scope of work and redistribute the budget among tasks, with no change to the overall budget.			
COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant As Amended and attachments and have executed this Grant Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant As Amended are governed by this Grant Amendment and the following other documents incorporated by reference: Grantee Terms and Conditions including Attachment “A” – Scope of Work, Attachment “B” – Budget. A copy of this Grant Amendment shall be attached to and made a part of the original Grant between COMMERCE and the Grantee. Any reference in the original Grant to the “Grant” shall mean the “Grant as Amended”. Signature block on next page			

Amendment

FOR GRANTEE	FOR COMMERCE
_____ Debbie Sullivan, Mayor City of Tumwater	_____ Mark K. Barkley, Assistant Director Local Government Division
_____ Date	_____ Date
	APPROVED AS TO FORM ONLY
	_____ Sandra Adix Assistant Attorney General
	_____ 3/20/2014 Date

Amendment

This Grant is **amended** as follows:

Attachment A Scope of Work is hereby replaced with **Attachment A-1 Scope of Work**

Attachment B Budget is hereby replaced with **Attachment B-1 Budget**

ALL OTHER TERMS AND CONDITIONS OF THIS GRANT REMAIN IN FULL FORCE AND EFFECT.

Amendment
Attachment A-1: Scope of Work

Grant Objective: Grant Objective: Supported by public engagement activities, research, prepare, and adopt an ordinance that includes Middle Housing amendments as part of the 2025 Development Code update process.			
Actions/Steps/ Deliverables	Description	Start Date	End Date
Action 1	Prepare and Distribute Community Engagement Informational Materials related to Middle Housing.	November 2023	June 2025
Step 1.1	Prepare informational materials for the community and stakeholders related to middle housing.	November 2023	June 2025
Step 1.2	Hold community and stakeholder meetings, outreach events, identify and conduct outreach to vulnerable populations, inform and solicit feedback from the community and stakeholders, develop and update social media materials related to Middle Housing.	November 2023	June 2025
Deliverable 1	Public Engagement informational materials for the community and stakeholders related to middle housing.		June 15, 2024
Action 2	Middle Housing Gap Analysis	November 2023	June 2024
Step 2.1	Conduct gap analysis	November 2023	June 2024
Deliverable 2	Gap analysis of current development code regulations and summary of required amendments to make as part of the 2025 Development Code Update Ordinance.		June 15, 2024
Action 3	Public Engagement Results Report	November 2023	June 15, 2025
Step 3.1	Draft public engagement results report.	November 2023	June 2025
Deliverable 3	Public Engagement Results Report addressing Middle Housing, with final informational materials used to engage the public.		June 15, 2025
Action 4	Prepare Draft Middle Housing Development Regulation Amendments.	November 2023	June 2025
Step 4.1	Review and evaluate existing development regulations for needed middle housing related amendments.	November 2023	February 2024
Step 4.2	Review State Department of Commerce Middle Housing Guidance materials, Middle Housing Model Ordinance, and other resources.	November 2023	February 2024
Step 4.3	Develop design guidelines that are in line with state regulations that make infill development easier.	March 2024	October 2024

Amendment

Actions/Steps/ Deliverables	Description	Start Date	End Date
Step 4.4	Briefing and work sessions with the Planning Commission on draft development regulation amendments related to Middle Housing.	November 2023	June 2025
Step 4.5	Prepare draft Middle Housing development regulation amendments.	July 2024	June 2025
Deliverable 4	Draft Middle Housing amendments as part of 2025 Development Code Update Ordinance.		June 15, 2025

Amendment

Attachment B-1: Budget

Grant Objective: Supported by public engagement activities, research, prepare, and adopt an ordinance that includes Middle Housing amendments as part of the 2025 Development Code update process.	Fiscal Year	Commerce Funds
<u>Deliverable 1.</u> Public Engagement informational materials for the community and stakeholders related to middle housing.	FY1 – June 15, 2024	\$18,750
<u>Deliverable 2.</u> Gap analysis of current development code regulations and summary of required amendments to make as part of the 2025 Development Code Update Ordinance.	FY1 – June 15, 2024	\$18,750
<u>Deliverable 3.</u> Public Engagement Results Report addressing Middle Housing, with final informational materials used to engage the public.	FY2 – June 15, 2025	\$12,500
<u>Deliverable 4.</u> Draft Middle Housing amendments as part of 2025 Development Code Update Ordinance.	FY2 – June 15, 2025	\$25,000
Grand Total:		\$75,000

Funds must be invoiced in the appropriate fiscal year (FY1 or FY 2), or they may not be able to be paid. Please be sure to invoice for all FY 1 by June 30, 2024, and FY 2 by June 30, 2025.