

MEETING MINUTES

TUMWATER PLANNING COMMISSION
July 14, 2026



CONVENE: 7:00 p.m.

PRESENT: Chair Elizabeth Robbins, Vice Chair Brandon Staff, and Commissioners Sandra Nelson, Grace Edwards, and Gina Kotek.

Excused: Commissioners Terry Kirkpatrick and Matthew Rounsley.

Staff: Community Development Director Brad Medrud, Associate Planner Spencer McKenna, and Associate Planner Dana Bowers.

CHANGES TO THE AGENDA: No changes.

APPROVAL OF THE MINUTES: Commissioner Nelson moved, seconded by Commissioner Kotek, to approve the minutes of June 23, 2026, as presented. Motion carried unanimously.

COMMISSIONERS' REPORT: No reports.

DIRECTOR'S REPORT: Director Medrud provided an overview of the Urban Forestry Bus Tour scheduled for July 28, 2026, which will be a joint meeting of the City Council, Planning Commission, and Tree Board. He also informed the Commission that the August 11, 2026, Planning Commission meeting is canceled.

PUBLIC COMMENT: No public comment.

PUBLIC HEARING: Chair Robbins opened the public hearing at 7:06 p.m.

**ORDINANCE NO.
O2026-016, 2026
PARKING LOT
LIGHTING CODE
UPDATES:**

Director Medrud presented Ordinance No. 02026-016, which proposes amendments to Chapter 18.50 of the Tumwater Municipal Code to modify parking lot lighting height standards for large, multi-building complexes and multi-tenant buildings adjacent to Interstate 5. Director Medrud requested that the Planning Commission recommend approval of the ordinance to the General Government Committee (GGC) for consideration at their July 15, 2026, meeting.

Chair Robbins opened the public comment portion of the public hearing at 7:12 p.m.

A Commissioner asked whether applicants could apply for a variance for the lighting standards. Director Medrud replied that a variance would not be applicable in this case.

No public comment was given.

Chair Robbins closed the public testimony at 7:14 p.m.

Chair Robbins closed the public hearing at 7:16 p.m.

MOTION

Commissioner Kotek moved, seconded by Commissioner Edwards, to recommend approval of Ordinance No. 02026-016, Parking Lighting Code Updates, and forward the ordinance to the General Government Committee for consideration at its July 15, 2026, meeting. The motion carried unanimously.

NEXT MEETING DATE:

The next meeting is scheduled for Tuesday, July 28, 2026.

ADJOURNMENT:

With no further business, Chair Robbins adjourned the meeting at 7:16 p.m.

Prepared by Spencer McKenna, Associate Planner