

TO: City Council
FROM: James Trujillo, Administrative Service Director
DATE: November 1, 2022
SUBJECT: Interlocal Agreement with Department of Enterprise Services for DEI Pilot Training

1) Recommended Action:

- A. Approve Interlocal agreement with the Washington State Department of Enterprise Services (DES) for Diversity, Equity and Inclusivity (DEI) training.
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2) Background:

The City's Administrative Services Department (ASD) has developed in coordination with DES a pilot DEI training course that may be used in the future as part of training for all City staff. The training is relatively low cost and will be partially reimbursed by WCIA training funds available to the City. This program is being piloted in the Parks Maintenance.

3) Policy Support:

City Policy 3.18 supports learning and development for all staff. In addition, the City has taken a concerted effort to enhance efforts in learning and development regarding equity, diversity and inclusivity matters.

4) Alternatives:

- ☐ Reject the request
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5) Fiscal Notes:

The pilot will cost \$3,916 for two training courses. The cost is driven by the customization requested by the City. 50%-75% of the cost will be reimbursed by WCIA.

6) Attachments:

- A. Interlocal Agreement with Department of Enterprise Services for DEI Pilot Training