

TO: Public Works Committee
FROM: Dan Smith, Water Resources & Sustainability Director
DATE: October 23, 2025
SUBJECT: Resolution No. R2025-016, Small Works Roster

1) Recommended Action:

Place Resolution No. R2025-016: Small Works Roster on the November 3, 2025, City Council consent calendar with a recommendation to adopt.

2) Background:

In 2010, the city adopted Resolution No. R2010-012 to establish the city's use of MRSC Rosters as allowed by the state, for members to award certain small public works and consulting contracts. Changes to [RCW 39.04.155](#) necessitates that the city repeal and replace that original resolution with Resolution No. R2025-016 to adopt the state changes, as reflected in the new [RCW 39.04.151](#).

3) Policy Support:

[RCW 39.04.151](#) – Small Works Roster

4) Alternatives:

☐ None. This is required by the state.

5) Fiscal Notes:

This specific action does not have a financial implication; however, membership dues for use of the MRSC Rosters increased \$50.00 on October 1, for a total of \$475.00 annually. MRSC's last increase was in 2018.

6) Attachments:

A. Resolution No. R2025-016, Small Works Roster