

RESOLUTION NO. R2025-016

A RESOLUTION of the City Council of the City of Tumwater, Washington, related to utilization of rosters including a small public works roster process to award public works contracts, a consulting services roster for architectural, engineering, and other professional services and a vendor roster for goods and services and repealing Resolution No. R2010-012.

WHEREAS, RCW 39.04.151 and other laws regarding contracting for public works by municipalities allow certain contracts to be awarded by a small works roster process; and

WHEREAS, to utilize the small works roster process, the City of Tumwater is required to adopt a resolution implementing the provisions of RCW 39.04.151; and

WHEREAS, chapter 39.80 RCW and other laws regarding contracting for consulting services by municipalities allow certain contracts to be awarded by a consultant roster process; and

WHEREAS, RCW 39.04.190 regarding purchase of materials, supplies, or equipment not connected to a public works project allows certain purchasing contracts to be awarded using a vendor list; and

WHEREAS, on July 6, 2010, the City Council adopted Resolution No. R2010-012, which established small works roster procedures consistent with RCW 39.04.155; and

WHEREAS, RCW 39.04.155 has subsequently been repealed and replaced with amended RCW 39.04.151 necessitating certain amendments to the City's small public works roster process contained in Resolution No. R2010-012.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUMWATER AS FOLLOWS:

Section 1. Resolution No. R2010-012 is hereby repealed.

Section 2. MRSC Statewide Rosters. The City of Tumwater hereby adopts for the City's use the statewide small public works roster to award small public works contracts, the consultant roster for architectural, engineering, and other personal or professional services, and the vendor roster for procurement of materials, supplies and equipment developed and administered by Municipal Research Services Center of Washington (MRSC). The Mayor is authorized to enter into contracts with MRSC and take other actions necessary to enable roster utilization. In addition, paper and/or electronic rosters may be kept on file by appropriate city departments.

Section 3. Small Public Works Roster. The City of Tumwater hereby establishes a small works roster process and adopts the provisions set forth in RCW 39.04.151 and RCW 39.04.152, as the same may hereafter be amended, as those specific procedures for use by the City of Tumwater.

Section 4. Delegation of Authority. The City of Tumwater Public Works Director shall have the authority to oversee and manage the use of the rosters, adopt and modify rules, regulations, policies and procedures implementing the rosters, and provide for data collection and reporting in accordance with applicable statutes and regulations.

Section 5. Ratification. Any act consistent with the authority and prior to the effective date of this Resolution is hereby ratified and affirmed.

Section 6. Severability. The provisions of this Resolution are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this Resolution or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the Resolution, or the validity of its application to other persons or circumstances.

Section 7. Effective Date. This Resolution shall become effective immediately upon adoption and signature as provided by law.

RESOLVED this ____ day of _____, 2025.

CITY OF TUMWATER

Debbie Sullivan, Mayor

ATTEST:

Melody Valiant, City Clerk

APPROVED AS TO FORM:

Karen Kirkpatrick, City Attorney