

TO: Budget and Finance Committee  
FROM: Troy Niemeyer, Finance Director  
DATE: July 25, 2025  
SUBJECT: Contract Usage Agreement with Department of Enterprise Services for Goods/Services

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1) Recommended Action:

Place the Contract Usage Agreement with DES Procurement Solutions for Goods/Services on the August 19, 2025 City Council consent calendar with a recommendation to approve and authorize the Mayor to sign.

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2) Background:

DES has requested an updated version of the Interlocal Agreement that allows the City to utilize the state contracting process. The primary changes are wording and staff contact information.

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3) Policy Support:

Be fiscally responsible and develop sustainable financial strategies.

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4) Alternatives:

☐ Do not renew the agreement.

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5) Fiscal Notes:

There is no immediate cost for this agreement. Utilizing the state contracting process can make the procurement process faster and more efficient and can save the City money by using the purchasing power of the state.

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6) Attachments:

A. DES Contract Usage Agreement