

ORDINANCE NO. O2025-012

AN ORDINANCE of the City Council of the City of Tumwater, Washington, amending chapters 2.06 and 2.10 of the Tumwater Municipal Code relating to administration and personnel to create a new department to be entitled the communications department as more particularly described herein.

WHEREAS, The City Council's adopted strategic priorities include to sustain a great organization and to attract, retain, and promote a talented and diverse workforce; and

WHEREAS, The City Council finds it is in the best interests of the City to restructure existing departments by creating a separate communications department;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TUMWATER, STATE OF WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 2.06.010 of the Tumwater Municipal Code is hereby amended to read as follows:

2.06.010 Departments created.

There are hereby created and established the following departments in the city: police department; fire department; finance department; community development department; transportation and engineering department; water resources and sustainability department; administrative services department; city attorney's office; parks and recreation department; information technology department; communications department; and executive department. References to the public works department shall mean transportation and engineering department or water resources and sustainability department as appropriate. Additional departments may be created from time to time by ordinance with proper budgetary approval.

(Ord. O2024-010, Amended, 11/19/2024; Ord. O2020-021, Amended, 08/04/2020; Ord. O2011-002, Amended, 03/01/2011; Ord. O2008-007, Amended, 02/05/2008; Ord. O2000-002, Amended, 01/18/2000; Ord. O96-030, Added, 10/15/1996)

Section 2. Section 2.10.010, of the Tumwater Municipal Code, officers designated, is hereby amended as follows:

2.10.010 Designated.

The officers of the city, besides the mayor and councilmembers, shall be as follows: a city administrator, an assistant city administrator, a city attorney, a chief of police, a fire chief, a finance director, a transportation and engineering director, a

water resources and sustainability director, a community development director, a parks and recreation director, an information technology director, a communications director, and an administrative services director. References to the public works director shall mean the transportation and engineering director or the water resources and sustainability director as appropriate. Additional offices and employment shall be created in the budgetary process as necessary.

(Ord. O2024-010, Amended, 11/19/2024; Ord. O2020-021, Amended, 08/04/2020; Ord. O2017-009, Amended, 04/04/2017; Ord. O2011-002, Amended, 03/01/2011; Ord. O2008-007, Amended, 02/05/2008; Ord. O2000-002, Amended, 01/18/2000; Ord. O96-030, Added, 10/15/1996)

Section 3. Section 2.10.020, of the Tumwater Municipal Code, city administrator appointment/duties, is hereby amended as follows:

2.10.020 City administrator appointment/duties.

A. There is created the position of city administrator, which shall be appointed by the mayor in accordance with the law, shall be subject to confirmation by a majority vote of the city council, with such compensation payable to such city administrator as established in each annual budget.

B. Consistent with the mayor's authority as set forth in TMC 2.08.010, the city administrator shall coordinate all departments and directly supervise the assistant city administrator, finance director, public works director, community development director, fire chief, police chief, parks and recreation director, administrative services director, city attorney, information technology director, communications director, and others as required. The city administrator shall perform such other duties as may be determined from time to time by the mayor and/or city council.

(Ord. O2024-010, Amended, 11/19/2024; Ord. O2017-009, Amended, 04/04/2017; Ord. O2011-002, Amended, 03/01/2011; Ord. O2008-007, Amended, 02/05/2008; Ord. O2003-039, Amended, 11/03/2003; Ord. O2000-002, Amended, 01/18/2000; Ord. O96-030, Amended, 10/15/1996; Ord. 995, Added, 04/03/1984)

Section 4. A new section, Section 2.10.120, communications director appointment/duties, is hereby added to the Tumwater Municipal Code as follows:

2.10.120 Communications director appointment/duties.

A. There is created the position of communications director for the city. The communications director shall be appointed by the mayor with such compensation payable to the director as established in the city budget.

B. The communications director shall have charge of the communications department services and employees and shall perform those duties and have such responsibilities as are prescribed by law and as may be determined from time to time by the city administrator and/or mayor.

Section 5. Corrections. The City Clerk and codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 7. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the ordinance, or the validity of its application to other persons or circumstances.

Section 8. Effective Date. This ordinance shall become effective thirty (30) days after passage, approval and publication as provided by law.

ADOPTED this _____ day of _____, 2025.

CITY OF TUMWATER

Debbie Sullivan, Mayor

ATTEST:

Melody Valiant, City Clerk

APPROVED AS TO FORM:

Karen Kirkpatrick, City Attorney

Published: _____

Effective Date: _____