

Working Days Calculation - 2024

	Weekend Days		Weekday Days	
	5.00	4.00	Total	Working
January	1.00	1.00	31.00	22.00
February	0.00	2.00	28.00	20.00
March	2.00	0.00	31.00	21.00
April	0.00	2.00	30.00	22.00
May	0.00	2.00	31.00	23.00
June	2.00	0.00	30.00	20.00
July	0.00	2.00	31.00	23.00
August	1.00	1.00	31.00	22.00
September	1.00	1.00	30.00	21.00
October	0.00	2.00	31.00	23.00
November	1.00	1.00	30.00	21.00
December	1.00	1.00	31.00	22.00
	9.00	15.00		
	45.00	60.00		
Total Days Per Year Per FTE	105.00		260.00	
Total Hours Per Year per FTE			2,080.00	

FTE Calculations - 2024

Brad Medrud	1.00
Erika Smith-Erickson	0.80
Alex Baruch	0.20
Austin Ramirez	0.10
Senior Planner	0.70
Intern	0.00
Permit Tech/Administrative Assistant	0.10
Mike Matlock	0.20
Total FTEs	3.10

Productive Hours Calculation - 2024

	Hours
Total Hours Per Year (X Total FTEs)	6,448
<i>Less</i>	
Holidays (11 days X Total FTEs)	273
Vacations (12 days X Total FTEs)	298
Sick Leave (5 days X Total FTEs)	198
Subtotal	769
TOTAL	5,679
95% Work Program Work	5,395