

MEETING MINUTES

TUMWATER GENERAL GOVERNMENT COMMITTEE
July 9, 2025



CONVENE: 8:00 a.m.

PRESENT: Chair Michael Althausen and Councilmembers Leatta Dahlhoff and Joan Cathey

Staff: City Administrator Lisa Parks, Assistant City Administrator Kelly Adams, City Attorney Karen Kirkpatrick, Fire Chief Brian Hurley, Community Development Department Director Brad Medrud, Water Resources & Sustainability Director Dan Smith, Housing and Land Use Planner Erika Smith-Erickson and Associate Planner Dana Bowers

APPROVAL OF MINUTES: Councilmember Cathey moved, seconded by Councilmember Dahlhoff, to approve the minutes of June 11, 2025 as presented. A voice vote approved the motion.

2025 COMPREHENSIVE PLAN PERIODIC UPDATE – DEVELOPMENT CODE UPDATE

Planner Erickson presented a status update and summary of the 2025 Development Code Update, which is required as part of the City's 10-year Growth Management Act (GMA) periodic review due by December 31, 2025. The presentation detailed required amendments to the Tumwater Municipal Code, including compliance with new state legislation regarding middle housing, accessory dwelling units (ADUs), parking, co-living, and objective design standards. Several requirements have already been addressed through prior ordinances, while others must still be incorporated. Staff also reviewed upcoming legislative deadlines, funding sources, and next steps in preparing for the adoption of Ordinance No. O2025-011.

AMENDED 5901 AND 5917 BLACK LAKE- BELMORE SW 10 PERCENT

Director Brad Medrud presented amended ten percent annexation petitions for two properties totaling 10.75 acres located at 5901 and 5917 Black Lake-Belmore Road SW, currently within Tumwater's urban growth area. The property

**ANNEXATION
PETITIONS (TUM-25-
0453 AND TUM-25-
0454)**

owner submitted both ten and sixty percent petitions, indicated willingness to assume City indebtedness, and accepted the City's Comprehensive Plan designations. Staff recommended proceeding with the annexation process. The General Government Committee supported moving the item forward. The Committee recommended placing the ten percent annexation petitions on the July 15, 2025, City Council consent calendar for consideration.

MOTION:

Councilmember Dahlhoff moved, seconded by Councilmember Cathey, to place the ten percent annexation petitions on the July 15, 2025, City Council consent calendar for consideration. A voice vote approved the motion unanimously.

**RESOLUTION NO.
R2025-011, 93RD
AVENUE SW AND
CASE ROAD SW
ANNEXATION (TUM-
25-0128)**

Director Brad Medrud presented Resolution No. R2025-011 proposing a public hearing for the annexation of two parcels totaling approximately 10.74 acres located at the northwest corner of 93rd Avenue SW and Case Road SW. The property owners submitted both ten and sixty percent annexation petitions, which have been certified as legally sufficient, and expressed willingness to assume a share of City indebtedness. The annexation is consistent with the City's Comprehensive Plan, and staff recommended scheduling a public hearing.

MOTION:

Councilmember Cathey moved, seconded by Councilmember Dahlhoff, to place the Resolution No. R2025-011 on the August 19, 2025, City Council consent calendar to set the date for the public hearing. A voice vote approved the motion unanimously.

**2025
COMPREHENSIVE
PLAN PERIODIC
UPDATE –
CONSERVATION
ELEMENT**

Associate Planner Bowers presented a continuation of the discussion on the draft Conservation Element for the 2025 Comprehensive Plan update. The Element includes overarching environmental goals, natural resource protections, and policies for critical areas such as wetlands, floodplains, and fish and wildlife habitats. The Committee was asked to provide feedback on the draft goals, policies, and implementation actions, focusing on clarity, timelines, potential burdens, and community impact.

ADJOURNMENT:

With there being no further business, Chair Althausen adjourned the meeting at 8:57 a.m.

Prepared by Jessica Lee, Administrative Assistant