



City Hall
555 Israel Road SW
Tumwater, WA 98501-6515
Phone: 360-754-5855
Fax: 360-754-4138

Memorandum

Date: March 14, 2022
To: Tree Board
From: Brad Medrud, Planning Manager
Subject: 2022 Arbor Day Memorandum

Issue

The Tree Board is preparing for the City of Tumwater's 2022 Arbor Day Celebration and this memorandum discusses actions taken to get ready for the event.

Background

The Mayor and City Council will make their annual Arbor Day Proclamation as a special item at their Tuesday, April 5, 2022 regular meeting.

The City of Tumwater's Joint 2022 Earth Day and Arbor Day Celebration will be Saturday, April 23, 2022 at Tumwater Historical Park. Like last year, the Arbor Day Celebration will be held in the same place and date as the Earth Day Celebration, which will be from 9:00 AM to noon.

The Tree Board will host an annual celebration of Arbor Day:

10 AM – 12 noon
Saturday, April 23, 2022
Tumwater Historical Park
802 Deschutes Way SW, Tumwater, WA

Set up for the Arbor Day event will begin at 9:00 AM at the large picnic shelter.

Parks and Recreation Department staff will help with setting up tables, hanging banners, and directional signs. We will be able to use the front of the picnic shelter with a couple of picnic tables and long built in table for Tree Board materials. They will also provide safety vests for all volunteers, since we will be taking materials out to parked cars in the parking lot in front of the picnic shelter and answering questions there.

Staff will find out about the current COVID-19 restrictions as well.

The Tree Board's available biennial budget for 2021-22 is \$2,000.00 with \$1,000 budgeted for 2021 and another \$1,000 for 2022. As of the beginning of February, the

Tree Board had only spent \$360.35 so far this biennium, so there was \$1,639.65 available to spend.

At the event, residents can take home Arbor Day memorabilia, free native plant seedlings for the first 100 people, and have the opportunity to ask professional arborists about the proper care and planting of trees.

The Arbor Day celebrations are also intended to raise awareness of *Urban Forestry Management Plan*. We will have an *Urban Forestry Management Plan* brochure available.

With Brent Chapman's assistance, staff has ordered 100 one-gallon native plants to give away for an Arbor Day celebration from the Plant Place Nursery:

25 - #1 native vine maple

25 - #1 native crabapple

25 - #1 native red-twig dogwood

25 - #1 native Saskatoon serviceberry (amelanchier alnifolia)

The cost was \$5.50 per one-gallon plant.

Jim Sedore was following up on native forest trees seedlings.

For the giveaways, refer to Attachment C Inventory for what we have on hand, have ordered for 2022, and what we will still need to obtain. It appears that ~58 bags of giveaway items and seedlings were given away in 2021.

There will be tree-planting event by the Mayor and City Council during the Arbor Day celebration on April 23 from 10 to noon at Historical Park.

Communication Department staff will be publicizing the event, including:

- A flyer to submit to the Tumwater School District for distribution
- As part of the tree seedlings handouts, including a tag for social media (QR code to the City Facebook page /hashtag for Arbor Day and Earth Day) with information on uploading pictures of tree plantings
- Some social media posts that ask people who have planted seedlings to share a photo of their tree
- Ways for people to sign up for eNotifications
- Articles scheduled for Tumwater on Tap eNews to promote the event
- Smaller banners at City Hall, Senior Center, and Library
- Map of historic/heritage trees in the City

We are planning on a shared lunch for the volunteers for both events at noon.

Actions for the Tree Board to Consider

1. Decide on what will be done at the event:
 - a. Review the list of handouts and other giveaway materials that were handed out last year, what is on hand for 2022, and determine what still needs to be ordered by staff.
 - b. Who will work on the 2022 Plant Descriptions Brochure?
2. Work out volunteer staffing by the Tree Board for the event

Schedule

- Monday, March 14, 2022, Tree Board discussion of Arbor Day Event
- Tuesday, March 15, 2022, City Council approves Arbor Day proclamation
- Monday, April 11, 2022, Tree Board discussion of final details for the Arbor Day Event