

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: April 16, 2024
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- March 15, 2024, payment of Eden vouchers 173911 to 173924 in the amount of \$316,014.81 and electronic payments 902952 to 902964 in the amount of \$164,678.27; and Enterprise vouchers 182865 to 182914 in the amount of \$302,644.78 and electronic payments 904057 to 904073 in the amount of \$173,163.04; and wire payments in the amount of \$253,952.29.
 - March 22, 2024, payment of Eden vouchers 173925 to 173932 in the amount of \$777.26; and Enterprise vouchers 182915 to 182968 in the amount of \$366,676.11 and electronic payments 904074 to 904106 in the amount of \$716,093.44.
 - March 29, 2024, payment of Eden vouchers 173933 to 173945 in the amount of \$205,857.19 and electronic payments 902965 to 902971 in the amount of \$73,295.16 and wire payments in the amount of \$241,478.97; and Enterprise vouchers 182969 to 183033 in the amount of \$913,209.85 and electronic payments 904107 to 904134 in the amount of \$342,080.02 and wire payments in the amount of \$44,496.42.
 - April 5, 2024, payment of Eden vouchers 173946 to 173956 in the amount of \$1,587.02; and Enterprise vouchers 183034 to 183098 in the amount of \$209,017.04 and electronic payments 904135 to 904156 in the amount of \$150,793.14
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request of the Assistant Finance Director. The most significant payments* were:

Vendor		
CORE & MAIN LP	199,200.22	Water shop inventory R900I meter registers.
CLARY LONGVIEW	62,705.95	2024 Ford F550 - OPS
HDR ENGINEERING INC	73,123.24	Old HWY 99 & 79 th Ave roundabout project, Jan 1, 2024 – Jan 27, 2024
AWC EMPLOYEE BENEFIT TRUST	149,026.80	March payment for April Benefits
TCF ARCHITECTURE	146,324.84	M&O OPS Facility design phase
HDR ENGINEERING	66,687.08	Jan 28 – Feb 24 work on Old HWY 99 & 79 th Ave Roundabout project
LEOFF HEALTH & WELFARE TRUST	54,078.05	March payment for April Benefits
LOTT WASTEWATER ALLIANCE	568,209.28	February 2024 LOTT Collections
WA ST DEPT OF REVENUE	44,496.42	Feb excise, sales and use tax 2/1/24 – 2/29/24
ACTIVE CONSTRUCTION	594,057.24	I-5/Trosper Rd/Capitol BLVD PE #14

Vendor		
CUES	107,043.01	2024 C550 CCTV Inspection System
J.A. MORRIS CONST	41,632.43	Tenant improvement at SPSCC
TUMWATER SCHOOL DISTRICT	31,764.00	Impact fees through 3.5.24
CAPITAL INDUSTRIAL INC	47,928.58	Custom flatbed 8'x13' streets
CAROLLO ENGINEERS	26,687.50	Source development planning phase 1
CLARY LONGVIEW	55,396.31	2023 Ford F150 Lightning for TED Engineering
CLARY LONGVIEW	55,396.31	2023 Ford F150 Lightning for TED Engineering
CLARY LONGVIEW	56,629.95	2024 Ford F250 for Facilities
REED TRUCKING	49,527.44	Reed PE No. 7 Israel/Linderson water main
WA ST DEPT OF REVENUE	44,496.42	February excise taxes
DOOLEY ENTERPRISES, INC.	23,766.85	Ammunition
GORDON PRODUCTS, INC	25,224.70	WRS Relocation office furniture 50%
BOBBIE & AMANDA'S CLEANING SVC	21,184.15	Janitorial services – March 2024
CLARY LONGVIEW	85,626.51	2024 Ford F350 - Parks

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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- 3) Policy Support:
- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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- 4) Alternatives:
- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
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- 5) Fiscal Notes:
- The vouchers are for appropriated expenditures in the respective funds and departments.
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- 6) Attachments:
- A. Exhibit A – Payment of Vouchers – Review and Approval
 - B. Exhibit B – Payment of Vouchers – Review and Approval
 - C. Exhibit C – Payment of Vouchers – Review and Approval
 - D. Exhibit D – Payment of Vouchers – Review and Approval