

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: June 04, 2024
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- May 17, 2024, payment of Eden vouchers 174043 to 174046 in the amount of \$670.67; and Enterprise vouchers 183413 to 183467 in the amount of \$171,318.70 and electronic payments 904298 to 904313 in the amount of \$202,089.28.
 - May 24, 2024, payment of Eden vouchers 174047 to 174055 in the amount of \$1,512.66; and Enterprise vouchers 183468 to 183549 in the amount of \$414,337.50 and electronic payments 904314 to 904339 in the amount of \$707,482.26; and wire payments in the amount of \$50,599.29
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request of the Assistant Finance Director. The most significant payments* were:

Vendor		
THURSTON ECONOMIC DEVELOPMENT COUNCIL	25,000.00	2023 SERVICE AGREEMENT & MAKER SPACE
TUMWATER SCHOOL DISTRICT	50,022.00	IMPACT FEES FOR MARCH/APRIL
REED TRUCKING & EXCAVATING, INC	171,781.36	PE#9 ISRAEL RD & LINDERSON WAY WATER MAIN
WA ST DEPT OF REVENUE	50,599.29	SALES AND USE TAX 4/1/24 – 4/30/24
AWC EMPLOYEE BENEFIT TRUST	145,098.36	MAY COLLECTION FOR JUNE PREMIUMS
ENVIRONMENTAL SYSTEMS RESEARCH INST	30,167.50	ESRI SMALL GOVERNMENT ANNUAL SUBSCRIPTION
SYSTEMS FOR PUBLIC SAFETY, INC	32,852.81	2023 Ford – Police Interceptor Vehicle Prep
SYSTEMS FOR PUBLIC SAFETY, INC	33,016.90	2023 Ford – Police Interceptor Vehicle Prep
VAR TECHNOLOGY FINANCE	55,438.46	GETAC SECURITIES/ACCESSORIES/WARRANTIES (CONTRACT)
LEOFF HEALTH & WELFARE TRUST	53,537.38	MAY COLLECTIONS FOR JUNE PREMS POL MD
LOTT WASTEWATER ALLICANCE	583,732.84	APRIL 2024 LOTT FEES

Vendor		
WA ST DEPT OF REVENUE	50,599.29	APRIL 2023 EXCISE TAX

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

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- 3) Policy Support:
- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.

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- 4) Alternatives:
- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.

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- 5) Fiscal Notes:
- The vouchers are for appropriated expenditures in the respective funds and departments.

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- 6) Attachments:
- A. Exhibit A – Payment of Vouchers – Review and Approval
 - B. Exhibit B – Payment of Vouchers – Review and Approval