



Memorandum

Date: March 13, 2023
To: Tree Board
From: Alyssa Jones Wood, Sustainability Coordinator
Subject: 2023 Arbor Day Memorandum

Issue

The Tree Board is planning for the City of Tumwater's 2023 Arbor Day Celebration and this memorandum discusses actions to consider while preparing for it.

Background

The Mayor and City Council will make their annual Arbor Day Proclamation as a special item at their Tuesday, April 4, 2023 regular meeting. Tree Board Chair Trent Grantham will be present to receive the Proclamation.

The City of Tumwater's Joint 2023 Earth Day and Arbor Day Celebration will be Saturday, April 22, 2023 at Tumwater Historical Park. Like last year, the Arbor Day Celebration will be held in the same place and date as the Earth Day Celebration, which will be from 9:00 AM to noon.

The Tree Board will host an annual celebration of Arbor Day:

10 AM – 12 noon
Saturday, April 22, 2023
Tumwater Historical Park
802 Deschutes Way SW, Tumwater, WA

Set up for the Arbor Day event will begin at 9:00 AM at the large picnic shelter.

Parks and Recreation Department staff will help with setting up tables and hanging banners. We will be able to use the front of the picnic shelter with a couple of picnic tables and long built in table for Tree Board materials.

I have sent the City Communications staff updated event descriptions and have asked them to contract the School District to advertise.

The Tree Board's available biennial budget for 2023-24 is \$2,000.00 with \$1,000 budgeted for 2023 and another \$1,000 for 2024. This budget covers the cost of the Arbor Day celebration, Heritage Tree assessments, and other Tree Board related

expenses.

At the event, residents can take home Arbor Day memorabilia, free native plant seedlings for the first one-hundred people, free wildflower, prairie, and Showy Milkweed seeds, and have the opportunity to ask tree professionals about the proper care and planting of trees.

I have ordered the following:

- 25 count #2 Vine Maple
- 25 count #1 Pacific Crabapple
- 25 count #1 Saskatoon Serviceberry
- 25 count #1 dwarf Western Redcedar.

Additionally, I have ordered 50 packets of Showy Milkweed seeds. I have an existing stock of native wildflower and native prairie seed mixes that we can give out as well.

The Arbor Day celebrations are also intended to raise awareness of Urban Forestry Management Plan. We will have an Urban Forestry Management Plan brochure available.

Communication Department staff will be publicizing the event.

Actions for the Tree Board to Consider

1. Review the 2023 City of Tumwater Arbor Day Plants attachment and provide any changes that need to be made prior to the event.
2. Clarify any other logistical details necessary for a successful event, including those listed as other notes below.

Schedule

- Monday, March 13, 2023, Tree Board discussion of Arbor Day Event
- Tuesday, April 4, 2023, City Council approves Arbor Day proclamation
- Monday, April 11, 2022, Tree Board discussion of final details for the Arbor Day Event
- Saturday, April 22, 2023, Arbor Day Celebration

Other Notes

- As part of the tree seedlings handouts, include a tag for social media with information on uploading pictures of tree plantings and then after one or more years afterwards.
- As part of the tree seedlings handouts, find participants to interview and photograph them as they plant their tree. The City could follow-up with the

families a year or two later to observe the condition of the tree to create a storyline for the Arbor Day event.

- City communications staff could conduct interviews and publish an article in the City's newsletter.
- Establish a relationship with a local nursery to raise tree seedlings as a source of trees for the City's Arbor Day tree giveaway.
- The survivability of the trees would be increased if the giveaway offered quart or gallon stock. Providing a larger specimen creates transportation and storage issues in addition to the increased expense.
- Provide a variety of plant species for compatibility with smaller lot sizes.
- Another potential way to celebrate Arbor Day by planting trees at local schools and involving students, where the City work with the School District to schedule events at several schools or rotate schools each year.