

TO: General Government Committee
FROM: Brad Medrud, Community Development Director
DATE: May 20, 2026
SUBJECT: Service Provider Agreement with ICF Jones & Stokes LLC for the Bush Prairie Habitat Conservation Plan - Phase 4 Amendment 1

1) Recommended Action:

Place Amendment 1 to the Service Provider Agreement with ICF Jones & Stokes, LLC for Phase 4 of the Bush Prairie Habitat Conservation Plan on the June 2, 2026, City Council consent calendar with a recommendation to approve and authorize the Mayor to sign.

2) Background:

Working together with the Port of Olympia and large group of stakeholders, the City is working on the HCP Phase 4 Grant tasks and looking to complete the implementation tasks of the HCP Phase 3 Grant by preparing the Bush Prairie Habitat Conservation Plan (HCP) with consultant assistance from ICF Jones & Stokes, LLC. The HCP is required as part the City and Port's incidental take permit application with U.S. Fish and Wildlife for the Olympia subspecies of the Mazama pocket gopher, the streak-horned lark, the Oregon spotted frog, and the Oregon vesper sparrow.

The goal of the HCP is to allow responsible growth to occur in the City, while providing superior species protection over what an ad-hoc, case by case permitting approach is currently providing. It is the intent of the HCP to cover all actions by private and public landowners that require City development approvals.

The HCP will allow operations and maintenance, recurring activities, and development to occur in some areas frequented by endangered species, offsetting any habitat loss with other, contiguous mitigation sites.

If the Bush Prairie HCP were not completed, development in a large portion of the City from small additions to single-family houses to larger development, as well as the City and Port's ongoing operations and maintenance activities would require individual HCPs and incidental take permits U.S. Fish and Wildlife.

The amendment to the HCP Phase 4 Service Provider Agreement with ICF Jones & Stokes, LLC will extend the term of the agreement, provide additional services described in the Service Provider Agreement, and increase the compensation paid to the consultant for providing the additional services for public engagement as well as completing the HCP and the NEPA/SEPA Environmental Review process during the extended term to allow the City and the Port to complete the HCP.

3) Policy Support:

Comprehensive Plan Conservation Element Goal C-1: Support active measures to protect and enhance Tumwater's natural environment.

Comprehensive Plan Conservation Element Policy C-15.2: Protect, preserve, and restore

habitats for species identified as endangered, threatened, or sensitive by the State or federal government, giving special consideration to measures necessary to preserve or enhance suitable habitat.

4) Alternatives:

None.

5) Fiscal Notes:

The attached amendment to the Service Provider Agreement is part of the Phase 4 HCP federal grant administered by WDFW and an internally funded work program task.

6) Attachments:

A. Service Provider Agreement with ICF Jones & Stokes, LLC for the Bush Prairie Habitat Conservation Plan Phase 4 Amendment 1