

TO: General Government Committee
FROM: Brad Medrud, Planning Manager
DATE: June 8, 2022
SUBJECT: Urban Forestry Management Plan – Tree Preservation Regulation Contract

1) Recommended Action:

Review attached contract and schedule for City Council consideration at their June 21, 2022 meeting.

2) Background:

The next step in the implementation of the *Urban Forestry Management Plan* is the preparation of an update to the City's tree preservation regulations. The process will involve hiring a consultant to work with staff, stakeholders, and the Tree Board, Planning Commission, and City Council to update the City's tree and vegetation preservation regulations (Tumwater Municipal Code (TMC) 16.08 *Protection of Trees and Vegetation*), as well as review and update other relevant regulations, plans, and handouts.

After the Request for Proposals process was completed with no responses, the City worked with the Watershed Company on a draft contract and scope as a consultant to work on the regulation update. The proposed contract, scope, budget, and other required items are included as attachments.

3) Policy Support:

Conservation Element Policy C-1.1: Protect the ecological integrity of the natural environment while allowing for compatible growth and development.

Conservation Element Policy C-1.5: Maximize retention of a healthy tree cover and native vegetation and encourage restoration, replacement, and enhancement of unhealthy trees and disturbed vegetation.

Land Use Element Implementation Policy 16: Implement the Urban Forestry Management Plan through the municipal code, Development Guidelines, City employee processes, and community education and engagement.

4) Alternatives:

None.

5) Fiscal Notes:

Although City staff time is internally supported, the funding for the consultant is suggested to come from the Permit Reserve Fund. A budget amendment would be required at year's end. These funds are collected to support permit review activity, such as compliance with tree preservation requirements. There are ample funds to pay for this project. The contract

amount is \$91,421.78.

6) Attachments:

- A. *Urban Forestry Management Plan* – Tree Preservation Regulation – Service Provider Agreement
- B. *Urban Forestry Management Plan* – Tree Preservation Regulation – Exhibit A Scope of Services to Service Provider Agreement
- C. *Urban Forestry Management Plan* – Tree Preservation Regulation – Exhibit B Budget to Service Provider Agreement
- D. *Urban Forestry Management Plan* – Tree Preservation Regulation – Exhibit C Nondiscrimination in Benefits to Service Provider Agreement