

TO: City Council
FROM: Michelle Sutherland, Administrative Services Director
DATE: March 4, 2025
SUBJECT: Ordinance O2025-005 Amending Tumwater Municipal Code (TMC) 12.28, Public Events

1) Recommended Action:

Adopt Ordinance No. O2025-005 amending Tumwater Municipal Code (TMC) 12.28, Public Events. This ordinance was recommended for adoption by the Public Works Committee at their February 20, 2025 meeting.

2) Background:

Tumwater Municipal Code 12.28 Public Events was adopted by Ordinance No. 1080 in May 1987, and has only been amended two times. The first amendment was in December 1987 to require an event permit. The second amendment was in 2011 when the permit application process was revised. The needs of the community as well as the City have changed substantially in that time, and as a result of our 2023 WCIA audit, the City is required to change its special events permit process. The City desires to adopt a comprehensive administrative review and approval process for Special Events that is efficient, clear, and predictable for both City staff and event organizers. Special Events provide the Tumwater community with substantial public benefits, including cultural enrichment, economic viability, tourism, and enhanced community identity and pride.

3) Policy Support:

Provides sustainable quality public safety services and expands the Community Risk Reduction Program. The regulation of Special Events permits for parades, processions, and other assemblies occurring throughout the City supports public health, safety, and welfare.

4) Alternatives:

Send back to staff for changes

5) Fiscal Notes:

N/A

6) Attachments:

A. Ordinance O2025-005