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# MEMORANDUM

Date: December 11, 2023

To: Tree Board

From: Alyssa Jones Wood, Sustainability Coordinator



## Urban Forestry Management Plan Implementation Status Update

### Background

The City Council adopted the Urban Forestry Management Plan (UFMP) on March 2, 2021, by Ordinance No. 2020-004. We are now in the implementation phase.

Action B in Plan Section 3.05(E) – *Engage*, Goal 6: *Promote community and urban forest stewardship, education, and achievement*, Objective 6.4: *Improve communication and coordination regarding the community and urban forest*, calls for City department staff to meet on an annual basis with the Tree Board to discuss implementation of the Plan.

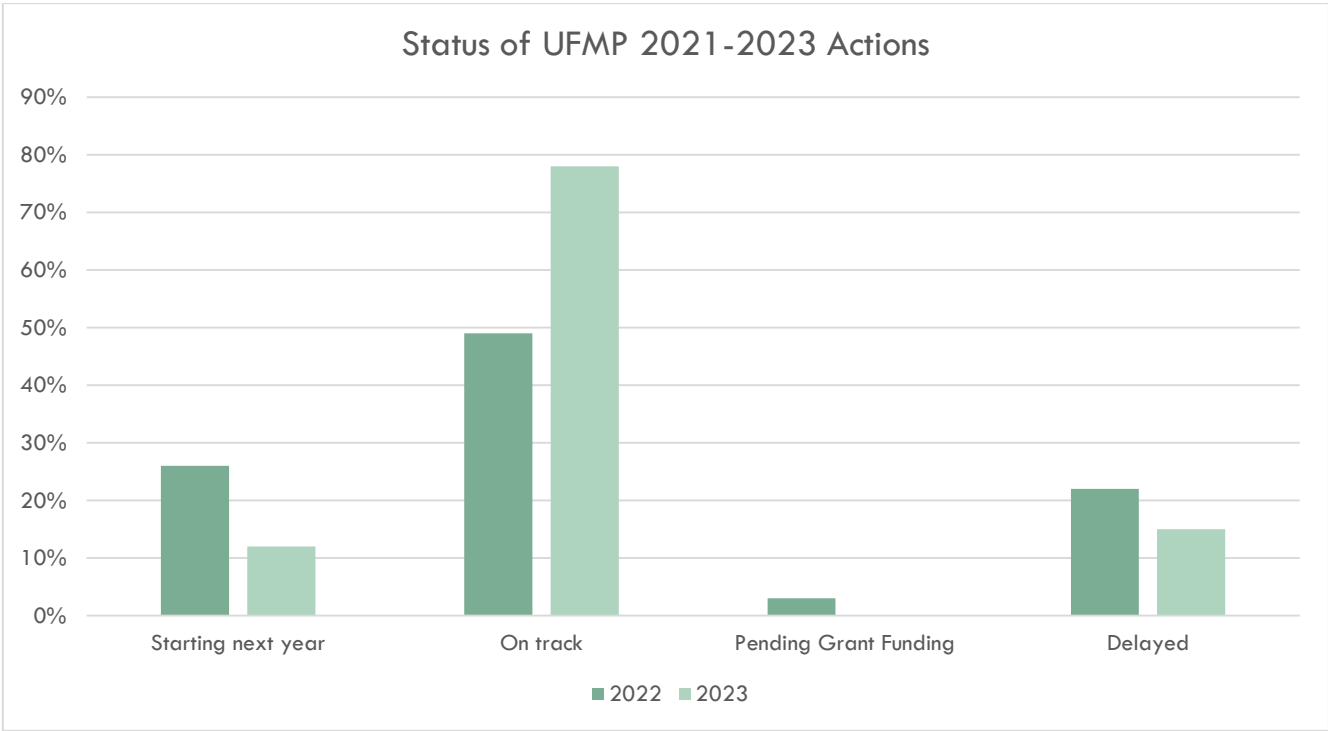
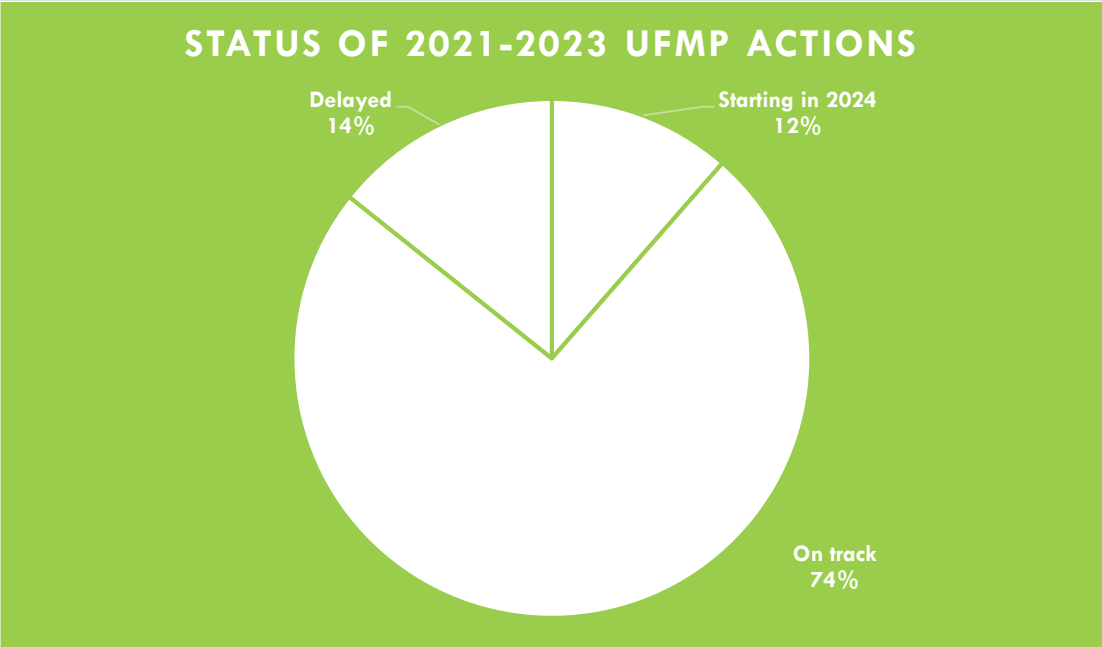
The directors or representatives of the City's Community Development, Parks & Recreation, Transportation & Engineering, and Water Resources & Sustainability departments will be attending the Tree Board's December 11, 2023 meeting to review the implementation of the Plan's actions and answer questions.

### Current Situation

#### Implementation Progress

Attachment B *Urban Forestry Management Plan Action Implementation Table Sorted by Start Date* contains the 2021-2023 actions in the Plan sorted by start date with notes on the progress of implementation.

The UFMP as adopted includes sixty-six actions scheduled to begin implementation between 2021 and 2023. To report on the progress of implementation, the status of those actions have been separated into actions that are on track, starting in 2024, and actions that are delayed. Figure 1 below shows the percentage of actions that fall into each of those status categories. 73% of those near future UFMP actions are on-track, 12% are starting in 2024, and the remaining 15% are delayed.



Sustainability Coordinator Work Program for UFMP

Attachment C 2022-2024 UFMP Implementation Sustainability Coordinator Work Program outlines the tasks and time that the Sustainability Coordinator proposes to work on in 2024 towards the implementation of the UFMP. The amount of time allocated is estimated at 15% of an FTE.

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## Next Steps

Staff suggests the Tree Board review the materials in the packet and be prepared to discuss at their December 11, 2023 meeting.

## Staff Contact

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