

TO: General Government Committee
FROM: Erika Smith-Erickson, Housing and Land Use Planner
DATE: October 8, 2025
SUBJECT: 2025 Comprehensive Plan Periodic Update – User Guide

1) Recommended Action:

No action required. This is an opportunity to discuss the draft User Guide, which is intended to explain the contents and structure of the Comprehensive Plan to community members. The Guide highlights the major themes of the 2025 Comprehensive Plan Update Process.

2) Background:

On a ten-year cycle, the City must conduct a Growth Management Act periodic update of its Comprehensive Plan and related development regulations. For the current cycle, the City is required to complete work on the periodic update by December 31, 2025.

[2025 Comprehensive Plan Update | City of Tumwater, WA](#) has links to guidance material and information about the update.

The intent of the briefing is to discuss the City's approach to creating a user-friendly visual on what the Comprehensive Plan update is and navigating its different Elements.

Questions for the General Government Committee:

- Does this document provide a user-friendly overview of the Comprehensive Plan?
 - Is there enough information to help guide a reader to know where/what to look for within the Elements and supporting documents of the Comprehensive Plan?
 - Is there any additional information that should be provided for a reader who is unfamiliar with the Comprehensive Plan?
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4) Alternatives:

☐ None.

5) Fiscal Notes:

This is primarily an internally funded annual work program task.

6) Attachments:

A. Draft User Guide for the 2025 Comprehensive Plan Update