

TO: Tumwater Metropolitan Park District  
FROM: Lisa Parks, City Administrator  
DATE: October 17, 2023  
SUBJECT: Resolution No. TMPD 2023-002, Setting TMPD Regular Meeting Dates

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1) Recommended Action:

Staff recommends approval of Resolution No. TMPD 2023-002.

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2) Background:

The Tumwater Metropolitan Park District (TMPD) Board is required to set regular meeting dates. The current meeting schedule establishing the 3<sup>rd</sup> Tuesday in October at 6:00 p.m. as the regular meeting date and time was set in 2019 by Resolution TMPD R2019-003. Staff is proposing the attached Resolution to move the regular meeting date to the 3<sup>rd</sup> Tuesday in November at 5:00 p.m., just prior to the City Council meeting that begins at 7:00 p.m.

At times the TMPD has a large agenda and additional time to discuss items by starting at 5:00 p.m. would be helpful and may help avoid the need for a second meeting. Additionally, at this meeting the TMPD Board is required to annually adopt a Resolution to establish the property tax levy for the upcoming fiscal year. The tax levy is based on valuation data supplied by Thurston County that is sometimes not available until the end of October. Moving the meeting to the 3<sup>rd</sup> Tuesday in November would allow staff to have more time to receive that information.

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3) Policy Support:

Strategic Priorities and Goals 2021 – 2026:

- Build a Community Recognized for Quality, Compassion and Humanity
    - Implement Metropolitan Park District
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4) Alternatives:

- ☐ Approve Resolution No. TMPD 2023-002
  - ☐ Don't approve the proposed Resolution, leaving the current meeting date and time in place.
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5) Fiscal Notes:

There is no cost associated with setting the meeting date and time schedule.

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6) Attachments:

A. Resolution No. TMPD 2023-002