

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: March 5, 2024
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- February 16, 2024, payment of Eden vouchers 173867 to 173878 in the amount of \$319,948.06 and electronic payments 902931 to 902943 in the amount of \$166,801.95; and Enterprise vouchers 182607 to 182674 in the amount of \$305,402.05 and electronic payments 903961 to 903980 in the amount of \$172,635.53.
 - February 23, 2024, payment of Eden vouchers 173879 to 173884 in the amount of \$768.74; and Enterprise vouchers 182675 to 182725 in the amount of \$727,994.88 and electronic payments 903981 to 904005 in the amount of \$144,067.09; and Wire payments in the amount of \$48,219.23
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available upon request of the Assistant Finance Director. The most significant payments* were:

Vendor		
HERITAGE RESTORATION	23,296.49	BREWMASTER RESTORATION SERVICES 12/2023
OLYMPIA TUMWATER FOUNDATION	60,000.000	LTAC FUNDS FOR TUMWATER HISTORY AND TOURISM PROMOTION
CLARY LONGVIEW, LLC	51,998.63	2023 FORD F150 WRS
CLARY LONGVIEW, LLC	51,998.63	2023 FORD F150 TED-OPS
ACTIVE CONSTRUCTION	292,476.50	I-5/TROSPER RD/CAPITOL BLVD RECONFIGURATION; PE No. 13
CIMCO-GC SYSTEMS, LLC	22,330.34	REBUILD & ANNUAL MAINTENANCE ON CLA-VAL CONTROL VALVES
CITY OF LACEY	172,956.00	ANIMAL SERVICES M&O ADMIN SVC
EMERGENCY SERVICES CONSULTING	25,000.00	STRATEGIC PLANNING CONSULTANT 75% COMPLETION
TCF ARCHITECTURE, PLLC	120,753.20	M&O FACILITY DESIGN PHASE
THE WASHINGTON CENTER FOR THE PERFORMING ARTS	25,000.00	CAPITAL CAMPAIGN FINAL PAYMENT
CLARY LONGVIEW, LLC	51,998.63	FORD F150 LIGHTNING – PARKS
REED TRUCKING & EXCAVATING, INC	52,069.58	ISRAEL RD AND LINDERSON WAY WATER MAIN; PE No. 6

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval