

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: October 18, 2022
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of the payment of vouchers 171469 to 171551 in the amount of \$565,322.10 dated September 30, 2022 and electronic payments 902060 to 902085 in the amount of \$775,582.72 and wire payments of \$217,466.27; and the payment of vouchers 171552 to 171610 in the amount of \$189,482.20 dated October 7, 2022 and electronic payments 902086 to 902103 in the amount of \$72,504.78.

2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments* were:

Vendor	\$	Description
AWC Employee Benefit Trust	131,727.66	October 2022 Premiums
Black Hills Excavating, Inc.	128,328.39	PE#1 Tumwater Hill Park Trail-Crosby Connector
Olympic Flight Museum	36,000.00	LTAC Program Funding
The Athena Group, LLC	21,918.76	RFA Facilitation & Project Management-Professional Services
LEOFF Health & Welfare Trust	52,407.46	October Premiums for Police Guild
LOTT Wastewater Alliance	619,716.30	August 2022 LOTT Fees Collected
KBH Construction	41,387.23	PE#1 Barclift Park & Tumwater Hill Park Restroom Improvements
Thurston County	25,572.01	SHB 1406 Taxes per ILA – Affordable Housing & Support taxes collected

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval