

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: May 3, 2022
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of the payment of vouchers 169734 to 169792 in the amount of \$327,217.19 dated April 15, 2022 and electronic payments 901518 to 901541 in the amount of \$186,551.42; and payment of vouchers 169793 to 169885 in the amount of \$217,390.98 dated April 22, 2022 and electronic payments 901542 to 901558 in the amount of \$46,749.85.

2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments* were:

Vendor	\$	Description
RWC International LTD	23,977.22	Repairs on 2009 Vactor

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval