

TO: City Council
FROM: Shelly Carter, Assistant Finance Director
DATE: March 21, 2023
SUBJECT: Payment of Vouchers

1) Recommended Action:

Staff is seeking City Council ratification of:

- March 3, 2023 payment of vouchers 172975 to 173065 in the amount of \$870,668.77 and electronic payments 902593 to 902619 in the amount of \$188,653.04 and wire payments of \$213,697.59;
 - March 10, 2023 payment of vouchers 173066 to 173135 in the amount of \$475,175.41 and electronic payments 902620 to 902646 in the amount of \$249,372.67 and wire payments of \$220,912.00.
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2) Background:

The City pays vendors monthly for purchases approved by all departments. The Finance Director has reviewed and released the payments as certified on the attached Exhibit(s). The full voucher listings are available by request to the Assistant Finance Director. The most significant payments* were:

Vendor	\$	Description
AWC Employee Benefit Trust	139,290.26	Monthly Medical/Dental/Vision Premiums
Active Construction Inc	308,249.52	PE#1 I-5/Trosper/Capitol Reconfiguration Project
Lantec Products	63,700.00	Air Stripper Media for PW Ops
Stantec Consulting Svcs Inc	23,752.46	Professional Services 1/3/23 to 2/16/23 - Deschutes River Flood Reduction
Shea Carr & Jewell Inc	59,896.38	Professional Services 1/1/23 to 1/28/23 – Capitol/Israel/M Street Design
Cimco-GC Systems LLC	36,949.68	Valve Controls Maint. & Repairs
Shea Carr & Jewell Inc	46,479.52	Professional Services 1/29/23 to 2/25/23 – Capitol/Israel/M Street Design

* Includes vouchers in excess of \$20,000, excluding routine utility payments.

3) Policy Support:

- Strategic Goals and Priorities: Fiscally responsible and develop sustainable financial strategies.
 - Vision Mission Beliefs-Excellence: Efficient stewards of public resources, building public trust through transparency.
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4) Alternatives:

- ☐ Ratify the vouchers as proposed.
 - ☐ Develop an alternative voucher review and approval process.
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5) Fiscal Notes:

The vouchers are for appropriated expenditures in the respective funds and departments.

6) Attachments:

- A. Exhibit A – Payment of Vouchers – Review and Approval
- B. Exhibit B – Payment of Vouchers – Review and Approval